



CITY COUNCIL AGENDA
April 9, 2024, 6:00 P.M.
116 Main St., Fountain
Register to attend virtually @
www.fountaincolorado.org

- 1) **Call to Order**
 - 2) **Pledge of Allegiance**
 - 3) **Roll Call**
 - 4.1) **Presentations**
 - Presentation from the Pikes Peak Library District (Shannon McDonald)
 - Proclamation Recognizing April as Child Abuse Prevention Month (Catania Jones the Child, Youth and Family Services Director and Kristina Lodice, El Paso County Department of Human Services Public Information Officer)
 - 2024 Congressional Special Election (Steve Schleiker 10 min)
 - A Powers Extension Study Update (Scott Asher of Wilson Companies 10 min)
 - 4.2) **Board/Commission/Committee**
 - 5) **Correspondence, Comments and Ex-Officio Reports**
 - 6) **Public to be Heard**

Citizens may address the Council on items that are not on the agenda. Council may not be able to provide an immediate answer but will direct staff to follow up. Out of respect for the Council and others in attendance, please limit your comments to five (5) minutes or less.
 - 7) **Consent Agenda**

All items listed under the Consent Agenda are considered routine and will be approved with one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of Council. (Est. time-3 min)
- A. Approval Of The March 26, 2024, City Council Meeting Minutes (S. Huffman)**

8) Old Business

- A.** Resolution No. 24-005, A Resolution Amending Exhibit "D" Of Resolution 22-023, For Costs Incurred In The Administration And Processing Of License Fees, Service Charges, Applications, Permits, Vehicle Inspection Fees, And Other Fees And Charges And Authorizing The Waiver Or Reduction Of Certain Fees Or Charges. (M. Racine 10 min.)

9) New Business

- A.** Consideration Of Items Removed From The Consent Agenda
- B.** Resolution No. 24-014, A Resolution Amending The Appropriation Of Fiscal Year (FY) 2024 Budgeted Funds (S. Dail 10 Min)
- C.** Resolution 24-015, A Resolution Authorizing The City Of Fountain To Procure A Substation Transformer From UTB Transformers. (R. Burrows 5 min)

10) City Council Agenda Requests

11) Announcement of Executive Session

12) Adjourn

A (Administrative Action) QJ (Quasi-Judicial Action) L (Legislative Action)

NEXT REGULAR COUNCIL MEETING

April 23, 2024



PROCLAMATION

A Proclamation Recognizing April as Child Abuse Prevention Month

WHEREAS, finding solutions for child abuse and neglect – a serious problem affecting every segment of our community – requires input and action from everyone because the well-being of our children today will shape the future of Colorado and our community; and

WHEREAS, childhood trauma can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse and neglect; and

WHEREAS, all parents and caregivers need support sometimes, and supporting all children and families early is far less costly to society and individuals than healing from trauma; and

WHEREAS, community leaders, policymakers and elected officials play a unique role in building a community for kids by understanding the programs and policies that support child maltreatment prevention, listening to parents' needs, and examining community planning through this lens to build healthy communities; and

WHEREAS, effective prevention efforts succeed because of partnerships created among human service agencies, Public Health, the District Attorney's Office, schools, faith and civic organizations, the medical community, law enforcement and first responder agencies, the business community, nonprofits and concerned citizens; and

WHEREAS, everyone plays a role in preventing child abuse and neglect, helping to build thriving communities, so that families and children may also thrive.

NOW, THEREFORE, the City of Fountain, Colorado, hereby proclaims the month of April as Child Abuse Prevention Month. No matter where you live, everyone has the power to contribute towards a brighter tomorrow for all children.

Done this 9th day of April, 2024

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk



Regular City Council Meeting

Consent –7A
Council Meeting Minutes

April 9, 2024

Summary Information

Title:

APPROVAL OF THE MARCH 26, 2024, CITY COUNCIL MEETING MINUTES

Initiator: City Clerk Huffman

Presenter: City Clerk Huffman

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

The attached minutes were compiled as the result of the March 26, 2024, City Council Meeting Minutes

Attachments: Above Referenced Meeting Minutes

Background Information

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.**
- Diversify city financial resources and invest.**
- Provide reliable access to public safety services.**
- Improve the quality and availability of parks and recreation opportunities**

Recommendation

Staff recommends approval.

Proposed Motion

Motion to approve shall be included under the consent agenda.

CITY COUNCIL MEETING
March 26, 2024

1) Call to Order

Mayor Thompson called the meeting to order at 6:00P.M.

2) Pledge of Allegiance

The pledge of Allegiance was recited.

3) Roll Call

Roll call found the following members present:

Mayor Thompson

Mayor Pro Tem Rick

Council Member Estes

Council Member Herzberg

Council Member Applegate

Council Member Duncan

Council Member Hinton notified staff of his absence.

4 (1) Presentations

Street Superintendent Bob McDonald presented a report and update on the transportation department. He reviewed upcoming projects and costs associated with each.

Discussion was held on the snow removal process and repair of the damaged fire engine.

Council Member Duncan noted that residents could register for automated alerts for severe weather.

4 (2) Board/Commission/Committee Appointments

There were no appointments.

5) Correspondence, Comments and Ex-Officio Reports

Deputy City Manager Evans stated that the lego house that was being built on Monterey Way is being removed. The structure was being built without permits. He also noted that the Indiana Ave. project is 80% complete and is awaiting paving and delivery of the stop light poles.

Fire Chief Graham reported on 2 new firefighters sworn in yesterday and announced the upcoming badge pinning for newly promoted drivers.

Police Chief Cristiani announced the upcoming awards ceremony for the Police Department.

Council Member Duncan sent prayers to the victims in the Baltimore bridge incident. She reported on her ride along with the Fire Department, the Sheriff awards ceremony and the Pikes Peak Women, Wine, and Chocolate event and some recipients of awards. She congratulated the new Widefield D3 new Superintendent.

Mayor Thompson reported on her attendance at the awards banquet, the Mayor's lunch in which they spoke about the migrant update. She noted that PPACG is soliciting feedback on the transportation study. She also reported that the rest stop south of Fountain will remain closed and it is proposed to move near mile marker 108. She reported on several legislative bills that may have a negative effect on local and state citizens.

6) Public to be Heard

Diane Doremus, resident stated her concern with vehicles utilizing Desert Cir. to turn around as it is causing a safety hazard. She also requested a crossing area to allow pedestrians to cross to the North side of Commanche. She requested that staff contact CDOT to request a bike lane and sidewalk access along Highway 85.

Bryce O'Brien, resident, reported on the success of the Easter event that she hosted for the community and the fundraising for the VFW.

7) Consent Agenda

- A. Approval Of the March 12, 2024, City Council Meeting Minutes**
- B. Request For Approval Of A Park Permit For Bark In The Park**
- C. Request For Approval Of A Park Permit For Field Of Drinks Brew Fest**
- D. Resolution 24-010, A Resolution Authorizing And Approving The Non-Exclusive Permanent Easement And Temporary Construction Easement Agreement Between The City Of Fountain And The Fountain Sanitation District For A Waterline Easement To Support The 30" Sw/Link Transmission Main Project.**

Council Member Applegate made a motion to approve the consent agenda, seconded by Council Member Duncan. All members voted yes (6-0); the motion carried.

8) Old Business

There was no old business to be heard.

9) New Business

- A. Consideration Of Items Removed From The Consent Agenda**

There were no items removed.

- B. Resolution 24-011, A Resolution Authorizing An Emergency Funding Request For \$425,000.00 From The City Budget To Fund The City's 25% Match Portion Of A United States Department Of Agriculture (USDA) – Natural Resources Conservation Service (NRCS) Grant In The Amount Of \$1,890,000.00.**

Street Superintendent McDonald reported this requested expense is to address the emergency repair need for the bridge along Bandlely Road . He stated these funds would be from the reserve account and will be supplemented by grant funding and cost sharing from Fountain Sanitation District.

Council Member Duncan asked if the city considered utilizing a disaster relief grant from the Fountain Creek Watershed flood control division.

Mr. McDonald stated that the USDA grant that was secured offers design services and is faster to obtain but would look into the recommended grant.

Council Member Duncan made a motion to approve Resolution 24-011, seconded by Mayor Pro Tem Rick. All members voted yes (6-0); the motion carried.

C. Resolution 24-012, A Resolution Authorizing Utilization Of \$375,000.00 From The Jimmy Camp Creek Drainage Account To Fund The City's 25% Match Portion Of A United States Department Of Agriculture (USDA) – Natural Resources Conservation Service (NRCS) Grant In The Amount Of \$1,690,000.00 For Repairs To The Old Pueblo Road Bridge.

City Clerk Huffman announced that this item does not require the Council to reconvene as an ex-officio board to consider. The establishment of this enterprise is governed by the City Council.

Street Superintendent McDonald reported that these repairs are needed prior to the rain season to stabilize the bridge. He stated that the engineering work will be done in-house to save on cost.

Council Member Estes made a motion to approve Resolution 24-012, seconded by Council Member Duncan. All members voted yes (6-0); the motion carried.

D. Resolution 24-013, A Resolution Requesting Inclusion Into The Pikes Peak Rural Transportation Authority

Mayor Thompson stated that this item is to request from the members of the PPRTA the inclusion of the City of Fountain and not that the Council is deciding to place this on the ballot but that this step needs to be taken prior to consideration. She stated that PPRTA requires this step again because there are new members that will consider this request.

Council Member Duncan and Mayor Thompson discussed the change in membership on the PPRTA member boards and why it is required to do it again.

Council Member Rick made a motion to approve Resolution 24-013, seconded by Council Member Herzberg. The vote was (4-2); discerning votes were Council Member Estes and Duncan. The motion carried.

10) City Council Agenda Requests

There were no requests.

11) Announcement of Executive Sessions

There were no executive sessions requested.

12) Adjourn

There being no further business, Mayor Thompson declared the meeting adjourned at 7:12 P.M.

City Clerk

Mayor



Regular City Council Meeting

Old Business –8A

Fee Schedule Resolution

April 9, 2024

Summary Information

Title:

RESOLUTION NO. 24-005, A RESOLUTION AMENDING EXHIBIT “D” OF RESOLUTION 22-023, FOR COSTS INCURRED IN THE ADMINISTRATION AND PROCESSING OF LICENSE FEES, SERVICE CHARGES, APPLICATIONS, PERMITS, VEHICLE INSPECTION FEES, AND OTHER FEES AND CHARGES AND AUTHORIZING THE WAIVER OR REDUCTION OF CERTAIN FEES OR CHARGES.

Initiator: Commander Racine

Council Action

Presenter: Commander Racine

Council Information

Legal Review: Yes No

Report to Council

Summary Overview and List of Attachments:

The attached Resolution includes the current fees, with the proposed changes, and additions shown in red.

Attachment: Resolution No. 24-005

Background Information

The fee schedule shall be reviewed annually to account for any increase or decrease in fees necessary for the costs incurred by processing licenses, applications, permits, and other miscellaneous services.

The Council approved the purchase of Body Worn Cameras in 2017, and since then we have received a large amount of Criminal Justice Record requests for footage. The amount of time for the department’s Digital Media Technician to complete the “Blurring” or Redaction processes is clearer and reflected in the increase.

The current fee schedule was approved by Council by Resolution 22-023 on May 10, 2022. This resolution will be to make changes to Exhibit D only.

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

Recommendation

Staff recommends approval of Resolution No. 24-005

Proposed Motion

“I move to approve Resolution No. 24-005



RESOLUTION 24-005

A RESOLUTION AMENDING EXHIBIT D OF RESOLUTION 22-023, FOR COSTS INCURRED IN THE ADMINISTRATION AND PROCESSING OF LICENSE FEES, SERVICE CHARGES, APPLICATIONS, PERMITS, VEHICLE INSPECTION FEES AND OTHER FEES AND CHARGES AND AUTHORIZING THE WAIVER OR REDUCTION OF CERTAIN FEES OR CHARGES

WHEREAS, the City Council desires and needs to update the City's fee schedule in order defray the costs to the City in the administration and process of services; and

WHEREAS, the fee schedule shall be reviewed annually to account for any increase or decrease in fees necessary for costs incurred.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOUNTAIN:

Section 1. The fee schedule set forth in Exhibit "F" are hereby approved.

Section 2. The City Manager or the City Manager's designee may reduce or waive any of the fees in the following circumstances: a.) where there is an economic benefit to the City or its consumers of City services as determined by the City Council; b) any development fees for other governmental entities; c) for any development fee due to unique circumstances specific to any project, site or other development.

Section 3. This Resolution shall be in full force and effect upon approval by the City Council.

Done this 9th day of April 2024.

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk

EXHIBIT D
POLICE DEPARTMENT FEES

Last Updated 2020

Request	Fee	Updated
Case Report (Available 10 to 14 days after occurrence date)	\$10.00 for first 10 pages / .50 for each additional b/w page Payable upon request	2020
Traffic Accident Report (If investigative case report – see case report schedule)	\$10.00 Accident Report Only	2020
Call for Service (Single)	\$6.00 for first 10 pages / .50 for each additional b/w page	2020
Premise History (Per Address)	\$10.00 for first 10 pages / .50 for each additional b/w page	2020
Copy of Summons (Lost)	\$3.00	2020
Individual Background Check (Local)	\$20.00 for first 10 pages / .50 for each additional b/w page	2020
Archive Fee (All information prior to 2014)	\$20.00 in addition to fee for documents	2020
Letter Certifying Records	\$3.00 Payable upon request	2020
Evidence Related:		
Officer Body Worn Camera Video (per CFS / Case)-	\$45.00 includes redaction. + \$10.00 each additional officer	2022
	PROPOSED \$35.00 Non-Refundable \$30.00 per hour *see below details	
Evidence Photographs (CD)	\$20.00 per case	2020
Evidence Photographs (Printed)	\$2.00 each	2020
Evidence Photographs (Email)	\$10.00 per case	2020
Evidence Video with Redaction (each)	\$30.00 per video	2020
Sex Offender Registration:		
Initial Registration	\$50.00	2020

Quarterly	\$10.00	2020
Annual	\$20.00	2020
Off-Duty Police Services with Contract	\$70.00 per hour	2020
If color copies are requested	\$0.75 extra per page (does not include evidence photos)	2020
Safe Exchange Zone Video	\$30.00 per video, 30 minutes of video each max.	2020
VIN Verification	\$10.00	2020
Non-Refundable Research Fee	\$5.00	2022

Please allow 10 to 14 days from the occurrence date for Accident Reports and Case Reports. Your records request will be available 3 business days after the report is available.

No refunds will be given once the request is made and/or if there is no record(s) located. All fees paid at the time of request (the minimum fee for the request) and may be subject to more expense(s) based on the number of pages or documents located.

Only the victim of a crime listed on the attached sheet will be provided only one copy of the case report for free.

Allow 7-14 days on accident or case report requests from date of occurrence. All fees paid at time of request. No refunds once reports have been requested.

***Body Worn Camera (BWC) Redacted - (Blurred video) - (Non-Refundable Deposit)** There is a one-hour minimum (\$30) fee, plus the required research (\$5) for all requests, regardless of overall video length. This minimum fee total is \$35. Each additional hour of BWC blurring will be billed at \$30/hour. Additional fees may apply.

After the non-refundable deposit is paid, a Fountain Police Department Digital Media Technician (DMT) will provide a summary report to the requester with the estimated total (based on number of videos, average length of videos), at \$30/recorded hour multiplied by three. If the requester approves the estimated total, then the DMT will begin the "Blurring" or Redaction process. The requester will be responsible for the entire cost of service if the blurring process begins.

BWC requests will be processed within 21 days of the request. If the BWC request or other Criminal Justice Record request cannot be processed as outlined in Title 24 – Article 72 or Title 19 of the Colorado Revised Statutes or any other Colorado Revised Statute pertaining to Criminal Justice Records, the requester will be notified.



Regular City Council Meeting

New Business –9A

Items removed from Consent Agenda

April 9, 2024

Summary Information

Title:

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Initiator: City Clerk

Presenter: City Clerk

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

Any Items removed from the Consent agenda for further discussion shall be heard under this item.

Previous Action by City Council:

Attachment:

Background Information

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

Recommendation

Staff recommendations

Proposed Motion

"I move to approve"



Regular City Council Meeting

New Business –9B

Fiscal Year 2024 Appropriation

April 9, 2024

Summary Information

Title:

RESOLUTION NO. 24-014, A RESOLUTION AMENDING THE APPROPRIATION OF FISCAL YEAR (FY) 2024 BUDGETED FUNDS

Initiator : Shawna Dail, Finance Director

Council Action

Presenter: Shawna Dail, Finance Director

Council Information

Legal Review: Yes No

Report to Council

Summary Overview and List of Attachments:

The City Council adopted a budget for the FY 2024 on December 12, 2023. Since then, staff has identified certain required 2024 expenditures that were not included in the 2024 adopted budget for a variety of reasons. These include but are not limited to; non-capital items previously appropriated, specific expenditures for which we have received grants, expenditures of restricted ARPA grant funds, and additional amounts required for building repairs and cybersecurity. Staff is therefore recommending that the budgets of the General, Water, Heritage Maintenance District, Drainage, and Insurance Funds be amended for those items listed in the attached line-item summary (Exhibit A).

Additionally, final numbers for 2023 expenditures on capital projects were not available until March of 2024. Staff is therefore recommending formal approval by City Council to amend the 2024 General, Water, Electric, Conservation Trust, and Ambulance Funds for those 2023 budgeted but unspent/not completed capital projects that are now anticipated to be spent in 2024 for those items listed in the attached line-item summary (Exhibit B). This “Carry forward” budget amendment process is a standard process and “Best Practice” for ensuring that capital projects spanning more than one budgetary period are continued and efficiently completed.

Previous Action by City Council:

The City Council adopted a budget for the FY 2024 on December 12, 2023. City Council has previously amended the 2024 budget on March 26, 2024.

Attachment: Exhibit A

Background Information

This Resolution amends the FY 2024 budget per City Financial Policies. This amendment will be included with the original 2024 budget to comply with State of Colorado requirements.

Exhibit A includes the detail of the request.

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

Recommendation

Staff recommends that City Council approve Resolution No. 24-014

Proposed Motion

“I move to approve Resolution No. 24-014.”



RESOLUTION NO. 24-014

**A RESOLUTION AMENDING THE APPROPRIATION OF FISCAL YEAR 2024
BUDGETED FUNDS**

WHEREAS, the City Council adopted a budget for the fiscal year (FY) 2024 on December 12, 2023, and;

WHEREAS, staff is recommending approval by City Council to amend expenditures for the additional necessary expenditures not initially budgeted for and summarized by fund as follows:

General Fund - \$ 5,918,934
Water Fund - \$ 7,433,163
Heritage Maintenance District - \$ 200,000
Drainage Fund - \$ 1,690,000
Insurance Fund - \$ 45,000

WHEREAS, staff is recommending approval by City Council to amend expenditures for the “carrying forward” of capital projects originally budgeted in 2023 but not spent and now anticipated to be spent in 2024 and summarized by fund as follows:

General Fund –\$1,102,220
Water Fund - \$892,504
Electric Fund - \$24,229
Conservation Trust Fund- \$48,950
Ambulance Fund - \$66,140

And WHEREAS, the City Council wishes to make a supplemental appropriation pursuant to Section 9.11(a) of the City Charter, for the FY 2024 budget year and to direct the Finance Department to amend the FY 2024 budget accordingly;

NOW, THEREFORE, BE IT RESOLVED by the City Council:

Section 1. The FY 2024 budget appropriation is amended as shown in Exhibits A and B.

Section 2. That the fund balance reserve be appropriated as indicated in Exhibit A from monies available in each fund for the purpose set forth herein.

Section 3. That the Finance Department make the appropriate adjustments to the 2024 budget in the City’s books and records.

Section 4. That a certified copy of this Resolution be filed with the Division of Local Government of the State of Colorado.

Section 5. This Resolution shall be in full force and effect after its approval by the City Council.

Done this 9th day of April, 2024.

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk

EXHIBIT A

ACCOUNT #	AMOUNT	DESCRIPTION OF PROJECT	JUSTIFICATION
1st SUPPLEMENTAL BUDGET REQUEST FOR 2024			

GENERAL FUND

Account #	Amount	Description	Justification
100-0000-43329	1,465,000	NRCS Grant Reimb for Bandley Bridge Repair	
100-0000-43339	38,550	E911 Authority Reimb. In station alerting project	In station alerting project expenses already approved at \$130k in 2024 budget.
100-0000-43339	3,539,710	Remainder CDOT Grant for Indiana Avenue	
100-0000-43339	50,000	Cyber Security Grant Award	Advanced Cybersecurity Team grant for new software equipment and applications for cyber & professional services
100-0000-43418	977,775	Remainder Challenger Money for Indiana Avenue	Currently sitting in deferred revenue- move to current year revenue for 2024
TOTAL REVENUE	5,971,035		

EXPENDITURES

Account #	Amount	Description	Justification
100-1160-53535	50,000	Cyber security programs & applications paid for by ACT Grant	
100-1180-59310	3,765,395	Indiana Avenue Project	Remainder of project cost to finish Indiana Ave in 2024 (cost offset by CDOT & Challenger revenue)
100-2211-53710	2,000	Travel for 6 officers to attend JB Memorial in DC	
100-2221-53535	8,750	Listing costs to sell prior ladder truck	The company used to list and sell the old ladder truck on our behalf was not paid in 2022 when they sold the 2005 Rosenbauer
100-2222-59220	38,965	Fire Station #2 Concrete & Asphalt Apron Repair	Water damage from 2023 rain storms caused the asphalt and concrete at FS #2 to sink in & crack- not covered by CHSA or FEMA
100-3100-52225	25,000	Storm water/traffic control signal locating services	Mandated by the state to provide locating services for anyone conducting any dig work within the City ROW
100-3100-53535	23,694	Pavement Management Services	Pavement management study not completed in 2023
100-3100-59310	1,890,000	NRCS Bridge Repair	Total project cost for Bandley Bridge Repair
100-3100-59410	62,000	Remainder of Mack Truck Purchase not incl. in 2022 carryforward	Original supplemental in 2023 was \$390K should have been \$452K- truck not delivered until 2024
100-3350-52382	11,850	Replace water softener at Fire Station #1	Replacement & installation of new water softener at FS #1
100-3350-59220	4,000	Site to site internet service at FVN building	Provide internet connection from City Hall to the FVN building
100-3350-59220	2,870	Computers & phone lines at FVN	Low-voltage installation for computers and landline phones at FVN
100-7750-53710	3,000	Fleet Travel to Pierce Training (2 employees)	Cost to send 2 employees to training to be able to work on new Pierce Aerial truck
100-7750-53720	4,800	Pierce Aerial training for 2 fleet employees	Cost for 2 fleet employees to attend training to learn how to work on the Pierce Aerial truck
100-7750-59420	26,610	Radiant bay heaters at Fleet	Bay heaters are defective and need to be replaced
TOTAL EXPENDITURES	5,918,934		

(47,899) DECREASE IN UNRESTRICTED (UNASSIGNED) RESERVES

WATER FUND

Account #	Amount	Description	Justification
510-0000-43339	825,354	County ARPA reimbursement grant	Remaining grant funds from El Paso County ARPA funds for Fountain Reservoir project to reimburse expenses
510-0000-43339	401,554	US Bureau of Reclamation Grant	Reimbursement grant for Water meter upgrade project (to offset expenses in carryforward)
TOTAL REVENUE	1,226,908		
EXPENDITURES			
Account #	Amount	Description	Justification
510-7710-53821	100,000	2023 USBR Pueblo Storage Payment	Budgeted 100k in 2023, but were never billed due to USBR staffing issue to be resolved in 2024. Will need to pay 2023 and 2024 this year
510-7720-59310	678,392	Fountain Reservoir project	Cost to complete Fountain Reservoir project to be reimbursed by County ARPA funds.
510-7720-59311	6,534,771	Fountain SW Link Pipe Construction	Construction for SW Link Pipe - will be paid out of existing restricted bond proceeds & ARPA money that will be transferred to revenue in December 2024
510-7720-59311	120,000	Fountain SW Link Pipe Support Services	Construction support services and permitting for SW Link Pipe- will be paid for out of existing restricted bond proceeds & ARPA money

ACCOUNT #	AMOUNT	DESCRIPTION OF PROJECT	JUSTIFICATION
TOTAL EXPENDITURES	7,433,163		
	(6,206,255)	INCREASE	*Will be reimbursed by ARPA dollars & restricted bond proceeds for SW Link Project in December 2024
HERITAGE MAINT. FUND			
REVENUE			
TOTAL REVENUE	-		
EXPENDITURES			
240-8820-59310	200,000	Heritage Park Upgrades	Heritage Maintenance board wishes to complete improvements and upgrades to the Heritage Park
TOTAL EXPENDITURES	200,000		
	(200,000)	INCREASE IN NET POSITION	
DRAINAGE FUND			
REVENUE			
540-0000-43329	1,315,000	NRCS Grant Revenue Old Pueblo Road Bridge Repair	75% reimbursement of total project cost
TOTAL REVENUE	1,315,000		
EXPENDITURES			
540-3310-59310	1,690,000	NRCS Old Pueblo Road Bridge Repair	Total project cost of Old Pueblo Road Bridge Repair
TOTAL EXPENDITURES	1,690,000		
	(375,000)	INCREASE IN NET POSITION	*Grant match previously approved by City Council on 03.26.2024

ACCOUNT #	AMOUNT	DESCRIPTION OF PROJECT	JUSTIFICATION
INSURANCE FUND			
REVENUE			
TOTAL REVENUE	-	INCREASE IN NET POSITION	
EXPENDITURES			
610-1150-51491	45,000	Contract with UC Health	Partnership with UC Health Trainer to decrease public safety employee injuries and potential Workman's Comp claims
TOTAL EXPENDITURES	45,000		
	(45,000)	CHANGE IN NET POSITION	

			EXHIBIT B
ACCOUNT #	AMOUNT	DESCRIPTION OF PROJECT	JUSTIFICATION
BUDGET CARRYFORWARD REQUESTS FROM 2023 INTO 2024			
GENERAL FUND			
EXPENDITURES			
Account #	Amount	Description	Justification
100-1180-59310	135,000	CDOT Carson Blvd Design	CDOT delayed the project into 2024
100-1180-59310	8,000	Ohio & Main Street Intersection Improvements	Crosswalk concrete repairs not completed in 2023 - is scheduled for 2024
100-1180-59310	330,000	CDOT/PPACG Grant match for Link Road design	Design on Link Road not started in 2023, but has already started in 2024. Construction estimated to begin in 2025/2026.
100-310-59310	49,452	Bandley Road Bridge Repair	Project started late 2023 with design, construction phase to begin 2024
100-310-59410	59,103	Streets Dump Truck/Snow Plow	Truck was ordered in 2023, received in early 2024
100-510-59310	69,169	Completion of Metcalfe Park baseball field improvements	Delay caused by supply shortage of materials in 2023
100-510-59220	176,846	Completion of new Parks building	Project unfinished in 2023 due to delay in gas utilities installation by Black Hills Energy, estimated completion early summer 2024
100-510-59220	274,650	Aga Park restroom & concession building	Construction on the new building cannot begin until the Parks building is completed
TOTAL EXPENDITURES 1,102,220 TOTAL CARRYFORWARDS FROM 2023 INTO 2024			
WATER FUND			
EXPENDITURES			
Account #	Amount	Description	Justification
510-7720-59310	604,928	Water meter replacement program	Not completed in 2023 due to significant lead times on delivery of new meters
510-7720-59310	128,556	Dr. Rodgers Ditch, ongoing project	Not completed in 2023 due to damage from summer storms wiped out initial infrastructure that had been placed
510-7720-59310	122,497	Fountain Reservoir Project, ongoing project	
510-7720-59311	6,523	SW Link Pipe Project	ARPA project started in 2023 continuing into 2024
510-7720-59420	30,000	Leak detection equipment	Not purchased in 2023
TOTAL EXPENDITURES 892,504 TOTAL CARRYFORWARDS FROM 2023 INTO 2024			
ELECTRIC FUND			
EXPENDITURES			
520-7720-59420	24,229	Radio replacements	Radios were ordered in 2023, but not delivered until 2024
TOTAL EXPENDITURES 24,229 TOTAL CARRYFORWARDS FROM 2023 INTO 2024			
AMBULANCE FUND			
EXPENDITURES			
530-2222-59410	66,140	Completion of new ambulance	New ambulance delivered first quarter 2024 with final decals and equipment installation also in first quarter 2024
TOTAL EXPENDITURES 66,140 TOTAL CARRYFORWARDS FROM 2023 INTO 2024			
CONSERVATION TRUST FUND			
EXPENDITURES			
210-510-59320	48,950	Fountain Mesa Park Restroom upgrades	Delay caused by material supply & ADA access issues
TOTAL EXPENDITURES 48,950 TOTAL CARRYFORWARDS FROM 2023 INTO 2024			



Regular City Council Meeting

New Business-9C
Procurement of Substation Transformer

April 9, 2024

Summary Information

Title: RESOLUTION 24-015, A RESOLUTION AUTHORIZING THE CITY OF FOUNTAIN TO PROCURE A SUBSTATION TRANSFORMER FROM UTB TRANSFORMERS.

Initiator : Randal Burrows, Engineering and Planning Technician

Council Action

Presenter: Randal Burrows, Engineering and Planning Technician

Council Information

Legal Review: Yes No

Report to Council

Summary Overview and List of Attachments: The purpose of this action item is to request Council consideration of the recommended procurement of a substation transformer for the future Riverbend Substation.

The reason that the procurement is being recommended at this time is because a properly sized, unused, surplus transformer is available at substantial savings. This future substation is primarily required to ensure the reliability of the existing system and provide voltage control for existing customers. A small portion of the capacity of the transformer will be available to new development in the service area adjacent to the future Riverbend Substation.

Attachments: Transformer Quote

Background Information

In 2020, the Electric Utility commissioned an Electric Distribution Study, which highlighted the necessity of an additional substation to correct and support low-voltage issues on circuits in the northern extents of the City's electric distribution system. Since that time, a 209-home subdivision, and the redevelopment of commercial properties in the area of the former Fountain Valley Shopping Center has been planned. This additional electric load from the development will exacerbate the existing low-voltage issues on the north end of the system, so the Utility has been exploring options for a new substation installation to support the area. The proposed new development would use approximately 14% of the new substation's capacity. Subject to completion of an electric service agreement, the developer would pay or reimburse the City for the portion of the substation that is needed to serve their proposed development.

UTB Transformers is an electrical equipment reseller dealing with mostly used and rebuilt medium-to-high voltage equipment. UTB recently marketed a new/unused surplus substation transformer that is sized appropriately for the planned load at Riverbend Substation. Conveniently, this transformer was also manufactured by SPX Waukesha, which is the manufacturer the City has approved and standardized for all large electric transformers, based on their exceptional performance that we have experienced. Three of our six transformers currently in service were manufactured by SPX Waukesha at the same plant as this unit.

The full drawings and specifications of this transformer have been reviewed and it has been determined that the transformer meets the City's specifications for the Riverbend Substation. This unit is currently in storage at the original purchasing utility's facility where it has been stored according to standard practice. UTB will assemble the transformer and perform standard testing on-site. The purchase of this transformer will be contingent upon satisfactory test results.

The total cost of this transformer is \$384,500, which is a considerable savings when compared to a newly manufactured unit. This cost includes the substation transformer, field assembly, testing, and freight; future additional costs for re-assembly and testing will be incurred once the transformer is placed into service. An additional \$10,000 will be needed to unload the transformer upon delivery to the City.

Being that this transformer is already manufactured, it allows the City to secure a properly sized and specified transformer within weeks instead of the current lead time of three years, which will aid in the planning and execution of the overall Riverbend Substation project. Due to the unforeseeable nature of this opportunity, funding for this procurement was not previously budgeted. However, 2019 bond fund proceeds have been set aside for the Riverbend Substation project are available for procurement of this transformer.

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.**
- Diversify city financial resources and invest.**
- Provide reliable access to public safety services.**
- Improve the quality and availability of parks and recreation opportunities**

Recommendation

Staff recommends that the Council approve Resolution No. 24-015, authorizing the procurement of a substation transformer for the future Riverbend Substation from UTB Transformers, pending satisfactory field test results, in the amount of \$384,500 and appropriating \$394,500 from the 2019 bond fund proceeds for the procurement and associated costs.

Proposed Motion

"I move to approve Resolution No. 24-015"



RESOLUTION 24-015

A RESOLUTION AUTHORIZING THE CITY OF FOUNTAIN TO PROCURE A SUBSTATION TRANSFORMER FROM UTB TRANSFORMERS.

WHEREAS, a 2020 Electric Distribution Study identified the need for a new substation to correct and support low-voltage issues on existing circuits in the northern extents of the City’s electric distribution system; and

WHEREAS, the new substation will have the capacity to serve new development and redevelopment in the in the vicinity of the substation; and

WHEREAS, the Electric Utility has begun to plan the installation of a new substation to serve existing and impending new development on the northern extent of its system; and

WHEREAS, by purchasing a new/unused surplus substation transformer from reseller, UTB Transformers, the City can realize considerable savings compared to a new unit as well as secure a transformer within weeks rather than the current lead time of three years; and

WHEREAS, the City Council of the City of Fountain desires to procure a substation transformer for the Riverbend substation to continue to ensure the reliability of the electric system.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fountain, Colorado, as follows:

1. That \$394,500 is hereby appropriated from the 2019 bond fund proceeds for the procurement of a substation transformer and associated costs;
2. Authorize amending the 2024 budget for the purchase of a transformer;
3. That the City Manager or other representative of the City is hereby authorized to execute the purchase agreement with UTB Transformers in the amount of \$384,500 for the procurement of a transformer for the Riverbend substation; and
4. That the authorization to execute the purchase agreement extends to any related documents necessary to complete the transformer procurement.

Done this 9th day of April 2024.

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk

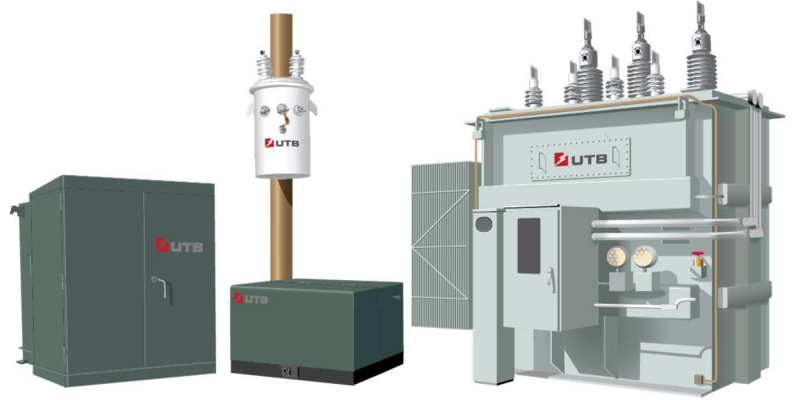


The Power of Options

New | Used | Rebuilt | Service | Repair

Quotation No: 7374-01

City of Fountain
 Randy Burrows
 rburrows@fountaincolorado.org
 Phone
 Delivery: Fountain CO
 Quote Date: 02-26-24
 Quote Validity: 10 Days



Payment Terms:

Net 30 Days – Upon Approved Credit

Note: New accounts are typically required to pay 50% down with order (excluding utility companies)

Item	Qty	Description	Price Each	Extended Price
1	1	Substation Transformer	\$350,000.00	\$ 350,000.00

Condition:	New	Cooling Class:	ONAN/ONAF
Manufacture:	Waukesha	Temp Rise:	65 Degrees
MVA Size:	7.5/9.38	Frequency:	60 Hz
High Voltage:	115000 Delta	Fluid:	Mineral Oil
Low Voltage:	12470Y/7200	Conductor:	All Copper
Phase:	3 Phase	LTC:	None
Impedance:	8.77 %	MFG Date:	2013
Taps:	2x2-1/2% ANBN	Tank Material:	Mild Steel
HV Bushings:	Top	Weight:	56,790
LV Bushings:	Top	Dimensions:	137.5 x 105.7 x 121.5 in
Accessories:		Freight Terms:	Additional
		Warranty:	None (Tested prior to shipment)
		Lead Time to Ship:	3-4 Weeks

Notes: Serial # A546956490, Transformer will be tested prior to shipment. Order will be contingent upon buyers approval of test results. Transformer will be shipped with an impact recorder.

Market Volatility Warning: Availability, pricing, and lead times are subject to change without notice. If material is ordered from this quote, UTB will do it's best to hold the lead time and pricing quoted, but it is not guaranteed unless otherwise agreed upon in writing.

Item	Qty	Description	Price Each	Extended Price
2	1	Crane, Test and Prep	\$ 25,000.00	\$ 25,000.00

Quote Total

Item	Description	Total for Line Item
1	New	\$ 350,000.00
2	Crane Service, Testing, Prep	\$ 25,000.00

NOTICE:

SALES TAX, if applicable, may be added unless an exemption certificate is provided with purchase order.

Sub Total USD	\$0.00
Freight	\$ 9,500.00
Tax (UT)	\$0.00
Quote Total USD	\$384,500.00

Thanks for giving us the opportunity to provide you with this quote. Please reach out if you have any questions.

Ph: 855-214-0975

Email: sales@utbtransformers.com



Market Volatility Warning: Availability, pricing, and lead times are subject to change without notice. If material is ordered from this quote, UTB will do its best to hold the lead time and pricing quoted, but it is not guaranteed unless otherwise agreed upon in writing.

UTB Transformers, PO Box 535 Santaquin UT 84655, Ph: 855-214-0975, UTBTransformers.com

Terms & Conditions

By ordering this material you agree to the Terms & Conditions of this quote as outlined below.

Pricing is good for 10 days. All equipment quoted is subject to availability. Pricing is based on quantities and bill of material in the quote. Price to be reviewed if partial order is placed.

Market Volatility Warning: With the volatile transformer market, we reserve the right to adjust the pricing at time of shipment on all orders unless another agreement has been made in writing. UTB will do our best to inform customers of any price changes as far in advance of shipment as possible. If a price change is presented, the customer will have the option to cancel the order with no cancellation fees. Availability & lead times may change without notice due to labor shortage, COVID, or supply ongoing supply chain issues.

For information on warranty T&C's, please visit UTBTransformers.com/resources/

UTB is not responsible for consequential, special, incidental, or indirect damages of any nature or kind, including but not limited to delays in delivery, loss of production, loss of profit, and cost of power purchases, whether those damages are claimed in contract, negligence, strict or products liability, or otherwise. Any resulting litigation associated with these terms & conditions shall be conducted in the State of Utah.

All orders are non-cancellable, non-returnable unless an agreement is worked out by Customer and UTB. Conditions of any returns will be specified by UTB.

UTB will make a good faith effort to complete delivery of the products and services on the scheduled date, but UTB assumes no responsibility or liability for inability to deliver for reasons beyond their control, unless otherwise agreed in writing. The seller is not liable for any incidental, consequential or liquidated damages arising from delays or failure to give notice of delay.

Discrepancies between the drawings/specifications provided by the customer, and this bill of material, are the responsibility of the customer.

This sale is expressly conditioned upon Customer's acceptance of the terms and conditions stated above. If not previously given, Customer's payment or receipt of Product, whichever occurs first, is conclusive to this acceptance.

Market Volatility Warning: Availability, pricing, and lead times are subject to change without notice. If material is ordered from this quote, UTB will do its best to hold the lead time and pricing quoted, but it is not guaranteed unless otherwise agreed upon in writing.