



CITY COUNCIL AGENDA
December 12, 2023, 6:00 P.M.
116 Main St., Fountain
Register to attend virtually @
www.fountaincolorado.org

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4.1) **Presentations**
 - Presentation on Switchbacks FC Unified Team (Yariv Ben-Naim)
 - The Blast Site Pedestrian Mobility Corridor, EPA Brownfields – R5 (Kimberly Bailey)
 - A Proclamation In Honor Of The 20th Anniversary Of The Fountain Valley Museum
- 4.2) **Board/Commission/Committee**
- 5) **Correspondence, Comments and Ex-Officio Reports**
- 6) **Public to be Heard**

Citizens may address the Council on items that are not on the agenda. Council may not be able to provide an immediate answer but will direct staff to follow up. Out of respect for the Council and others in attendance, please limit your comments to five (5) minutes or less.
- 7) **Consent Agenda**

All items listed under the Consent Agenda are considered routine and will be approved with one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of Council. (Est. time-3 min)

 - A. Approval Of The November 28, 2023, City Council Meeting Minutes (S. Huffman)
 - B. Approval Of 2024 School Fees In Lieu Of Land Dedication (K. Martinez)
- 8) **Old Business**
 - A. Second Reading of Ordinance No. 1796 Setting Appropriations For The Funds, Offices, And Departments Of The City Of Fountain, Colorado For The Fiscal Year 2024 Beginning January 1, 2024. (J. Lewis est. 30 min.)

9) New Business

- A.** Consideration Of Items Removed From The Consent Agenda
- B.** Appointment of Mayor Pro Tempore (S. Huffman 10 min)
- C.** Resolution No. 23-058 A Resolution Amending The Appropriation Of Fiscal Year (FY) 2023 Budgeted Funds. (J. Lewis est. 10 min)
- D.** Council Board and Committee Appointments (City Council 10 min)

10) City Council Agenda Requests

City Council shall use this time to request any items for future consideration.

11) Announcement of Executive Session

In accordance with the City Charter and the Colorado Open Meetings Act, the City Council open session is to determine whether it will hold a Closed Executive Session. A Closed Executive Session may be held upon an affirmative vote of two-thirds of the quorum present. If consent to the closed Executive Session is not given, the items may be discussed in open session or withdrawn from consideration.

PURPOSE OF THE EXECUTIVE SESSION:

- Pursuant to C.R.S. Section 24-6-402(4) for the Purpose of Review, Approval, and Amendment of Executive Session Minutes
- Pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions regarding home-based businesses.

12) Adjourn

A (Administrative Action) QJ (Quasi-Judicial Action) L (Legislative Action)

**NEXT REGULAR COUNCIL MEETING
December 19, 2023**



PROCLAMATION

A PROCLAMATION IN HONOR OF THE 20TH ANNIVERSARY OF THE FOUNTAIN VALLEY MUSEUM

WHEREAS, the Fountain Valley Museum was established on December 6, 2003, to preserve and share the Fountain Valley's rich history, and is celebrating its 20th anniversary in 2023; and

WHEREAS, the Museum has faithfully served the citizens of Fountain and the surrounding community for 20 years with the support of the city; and

WHEREAS, the Museum serves our city through dedicated volunteers and donated historical items from the local community; and

WHEREAS, the museum strives to educate the public on the rich historical background of the Fountain Valley; and

WHEREAS, the museum is a cultural anchor in the community and is an educational resource and instills a sense of community pride and preserves our collective memory.

NOW THEREFORE, BE IT PROCLAIMED, that the City Council of the City of Fountain, Colorado, does hereby congratulate the Fountain Valley Museum on their 20th Anniversary, and commend the museum for its significant contributions to preserving the history of our community.

Done this 12th day of December 2023

ATTEST:

Sharon Thompson, Mayor

Silvia Huffman, City Clerk



Regular City Council Meeting

Consent –7A

Council Meeting Minutes

December 12, 2023

Summary Information

Title:

APPROVAL OF THE NOVEMBER 28, 2023 CITY COUNCIL MEETING MINUTES

Initiator: City Clerk Huffman

Presenter: City Clerk Huffman

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

The attached minutes were compiled as the result of the November 28, 2023 City Council Meeting Minutes

Attachments: Above Referenced Meeting Minutes

Background Information

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.**
- Diversify city financial resources and invest.**
- Provide reliable access to public safety services.**
- Improve the quality and availability of parks and recreation opportunities**

Recommendation

Staff recommends approval.

Proposed Motion

Motion to approve shall be included under the consent agenda.

CITY COUNCIL MEETING
November 28, 2023

1) Call to Order

Mayor Thompson called the meeting to order at 6:00P.M.

2) Pledge of Allegiance

The pledge of Allegiance was recited.

3) Roll Call

Roll call found the following members present:

Mayor Thompson
Mayor Pro Tem Estes
Council Member Rick via Zoom
Council Member Applegate
Council Member Duncan
Council Member Cory
Council Member Hinton

4 (1) Presentations

- Kingdom Builders Family Life Center (Lisa Jenkins, Founder/CEO) 15 minutes

Breanna Jeeter Program Director for Kingdom Builders representatives shared their vision of the organization is a community without domestic and interpersonal violence. She reviewed the programs that they provide to include community-based mentoring and education, the Empowerment Program and New Beginnings for ages 7-24 years old. My Brothers' and Sisters' Keeper resources for domestic violence, sexual assault, and human trafficking. She also shared their crisis hotline number and volunteer opportunities.

Council Member Rick verified with Chief Christiani that their information is available to the Police Department for officers to share. Chief Christiani confirmed that yes, it is and they have been in contact with the organization.

Council Member Hinton inquired on the age range for My Brothers' and Sisters' Keeper program. Ms. Jeeter explained that there is not a limit for that program.

- JustServe volunteer service options (Tamara Farris) 10 minute (PPT presentation)

Tamie Farris, and Erica Carter from JustServe shared JustServe.org is a Free website where the needs of organizations are posted, and volunteers search for opportunities to enhance the quality of life in their community. Civic, Nonprofit, Academic, Business, Military, and Faith Based Organizations are welcome to use JustServe, and there are a total of 157 organizations in the Pikes Peak Area currently using the platform. Organizations set up a landing page with their needs and volunteers search for things that interest them, JustServ allows the connections to be made.

Mayor Thompson asked if background checks are done for volunteers? Ms. Farris explained that they just connect the needs, and any background requirements would be completed by the individual organizations.

Council Member Duncan expressed the excitement of a central hub to make these connections. She inquired if organizations must be nonprofit to participate. Ms. Farris explained that no, but JustServ cannot get involved in any for profit projects or opportunities, or political advocacy.

4 (2) Board/Commission/Committee Appointments

- Appointment of Steven Foster and Reappointment of Bryan Johnson to the Personnel Grievance Board (S. Huffman)

Deputy Clerk Carneal stated there is currently an opening on the Personnel Grievance Board, and current member Brian Johnson's term is up for reappointment. An application has been received by Mr. Steve Foster and he was present for any questions. Staff recommends the reappointment of member Johnson for a two-year term, and appointment of Mr. Foster for a one-year term. The suggested term limits allow for a stagger of term limits.

Mr. Foster introduced himself to the Council and was available for any questions.

Council Member Estes made a motion to reappoint member Johnson for a two year term, and appoint Mr. Foster for a one year term, seconded by Council Member Cory. All members voted yes (7-0); the motion carried.

5) Correspondence, Comments and Ex-Officio Reports

Mayor Thompson read into the record a statement from Lt. Marshall from the sentencing hearing of the case involving Officer Becerra.

City Manager Trainor, Staff and Council members all expressed their gratitude and thanked Council Member Applegate for his service as a Council Member.

Chief Christiani reminded everyone that it is the holiday season and to remember to lock your doors and cars, bring in your packages and do not speed.

Administrative Services Director Trylch, stated that the Indiana project will be updated on the website with a timeline to date.

Council Member Duncan thanked the voters for their support, and all the first responders for working through the holidays. She attended the electrician apprenticeship program for opportunities for students 18 years of age and over and veterans. She stated that there are currently seven bills signed by the Governor and touched base on the property tax bill, the tabor refund, and the emergency rental assistance grant program. She pointed out the needs of our community and the community support that came forward over the holiday season.

Council Member Applegate attended his last meeting for PPRBD. He reminded the Mayor of their meeting schedule and that a new representative would need to be appointed. He stated that the remaining funds from the Emergency Service Authority, would be split with the City totaling approximately \$17,000.00.

Mayor Pro Tem Estes announced the Senior Cetner Craft and Bake Sale on December 16 from 9-3 at Widfield Recreation Center, and Miracle on Main Street event on December 9 from 9-noon at City Hall.

Council Member Rick reminded everyone of the FFCH Arena open house on November 29th.

Mayor Thompson announced that December 5th at 5 pm will be the farewell to Council Member Applegate and swearing in of the new Council Members.

6) Public to be Heard

Resident, Sam Fortune, expressed his concerns with the city codes for small businesses. He is asking Council to review the codes.

7) Consent Agenda

A. Approval Of The November 14, 2023 City Council Meeting Minutes (S. Huffman)

Council Member Duncan made a motion to approve the consent agenda, seconded by Council Member Hinton. All members voted yes (7-0); the motion carried.

8) Old Business

A. Second Reading of Ordinance No. 1795, An Ordinance Amending Section 2.02.140 Of The Fountain Municipal Code Regarding The Manner In Which To Address City Council. (T. Johnson est. 5 min.)

City Attorney Johnson stated that there are no changes of Ordinance 1795 from first reading.

Council Member Applegate made a motion to approve, seconded by Council Member Duncan. All members voted yes (7-0); the motion carried.

9) New Business

A. Consideration Of Items Removed From The Consent Agenda

There were no items removed.

B. Resolution 23-057, Resolution To Approve Mutual Termination Of A Second Amended And Restated Intergovernmental Agreement Regarding The El Paso County Emergency Services Authority By And Between El Paso County, Colorado, And The City Of Fountain, Colorado (T. Johnson)

City Attorney Johnson stated that the El Paso County Emergency Services Authority by the recommendation of its Board and the Board of the County Commissioners be dissolved. The remaining funds from the grant program would be split between the City and the County.

Council Member Duncan inquired where those funds would go back to. Attorney Johnson stated it would go back to the General Fund possibly slated for public safety.

Council Member Cory inquired if we have the response times for our ambulance service to calls. Chief Christiani stated yes.

Council Member Applegate made a motion to approve, seconded by Council Member Duncan. All members voted yes (7-0); the motion carried.

10) City Council Agenda Requests

Council Member Applegate requested that we revisit joining the PPRTA.

Council Member Rick asked that his request to have a discussion on PPRTA be moved to the second meeting in January. He also requested a copy of the ordinance for home based businesses.

11) Announcement of Executive Sessions

There was no announcements of an executive session.

12) Adjourn

There being no further business, Mayor Thompson declared the meeting adjourned at 7:01 P.M.

Deputy City Clerk

Mayor



Regular City Council Meeting

Consent – 7B

2024 School Fees

December 12, 2023

Summary Information

Title:

APPROVAL OF 2024 SCHOOL FEES IN LIEU OF LAND DEDICATION

Initiator: Kristy Martinez, Planning Manager

Presenter: Kristy Martinez, Planning Manager

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

The purpose of this consent agenda item is to set school fees for 2024.

Attachments:

Letter from Joanne Vergunst, Fountain-Fort Carson School District 8

Letter from Dave Gish, Widefield School District 3

Background Information

Section 16.20.060 of the Fountain Municipal Code authorizes the City Council to adopt fees for cash-in-lieu of land dedication for new development using adopted land dedication rates and an established developed land value for the City. Using these rates and values, School District 8 and School District 3 are recommending the City Council approve a school fee of \$1,532 for each new single-family detached dwelling unit for 2024. Using the same average land value and the land dedication rate of 359 square feet per unit set forth in the subdivision regulations, the school fee for single-family attached (townhomes) and multi-family would be \$631 for 2024.

The land value being used is Colorado Springs land value from 2007.

Single-family Detached

$871 \text{ (square feet of dedication per unit)} \div 43,560 \text{ (square feet in an acre)} = .0199 \times \$76,602 \text{ (average land value per acre)} = \mathbf{\$1,532 \text{ per unit}}$

Single-family Attached and Multi-family

$359 \text{ (square feet of dedication per unit)} \div 43,560 \text{ (square feet in an acre)} = .00824 \times \$76,602 \text{ (average land value per acre)} = \mathbf{\$631 \text{ per unit}}$

El Paso County is currently reviewing the school fees that they collect with the School Districts and the development community. It is anticipated that the finalization of the El Paso County fee will be in the coming months. At that time, if the School Districts want to adopt the El Paso County fee, an amended fee may be presented to City Council at a later date for consideration.

Recommendation

Approve 2024 school fees in the amount of \$1,532/unit for new single-family detached and \$631/unit for new single-family attached (townhomes) and multi-family.

Proposed Motion

Motion included under consent.



Fountain • Fort Carson
SCHOOL DISTRICT EIGHT

Dr. Keith Owen-Superintendent

Joanne Vergunst
Assistant Superintendent
of Business and Auxiliary Services

10665 Jimmy Camp Rd
Fountain, CO 80817
719.382.1300 - fax 719.382.7338
jvergunst@ffc8.org

November 29, 2023

Kristy Martinez
City of Fountain
116 S Main Street
Fountain, CO 80817

Dear Kristy,

At the November 2023 Board of Education meeting for El Paso County School District Eight, the 2023 school fees in lieu of land were approved for \$1,532 per unit.

In accordance with City of Fountain ordinance 16.24.060, the following assumptions were used to determine the District's recommended fee:

- The City of Colorado Springs school land fee is \$1,532 (unchanged since 2007).
- The City of Colorado Springs fee is based on 871 square feet of land dedicated per unit.
- Information provided by the County Assessor's office in November 2016 indicates that the median market value per square foot of single family residential land in Fountain is 100% of the value of residential property in the City of Colorado Springs.

If you have any questions, please call me at 382.1300.

Sincerely,

Joanne Vergunst
Asst. Superintendent of Business
El Paso County School District Eight



Support Services

645 Widefield Drive
Colorado Springs, CO 80911
PH: 719-391-3530 FAX: 719-391-3534

December 1, 2023

Kristy Martinez
City of Fountain
116 S Main Street
Fountain, CO 80817

Dear Kristy,

Following a conversation with Widefield School District #3 Superintendent, Kevin Duren, it was determined Widefield School District #3 will follow the same school fees in lieu of land \$1,532 for 2024. This will mirror the same expectation as Fountain-Fort Carson School District #8 providing consistency for developers.

We followed the City of Fountain ordinance 16.24.060 and made the following assumptions for the recommended fee:

- The City of Colorado Springs school land fee is \$1,532 (unchanged since 2007).
- The City of Colorado Springs fee is based on 871 square feet of land dedicated per unit.
- Information provided by the County Assessor's office in November 2016 indicates the median market value per square foot of single-family residential land in Fountain is 100% of the value of residential property in the City of Colorado Springs.

If you have any questions, please don't hesitate to contact me at 719-391-3531 or by email at gishd@wsd3.org.

Respectfully,

David Gish
Chief Operations Officer
Widefield School District #3



Regular City Council Meeting

Old Business –8A

2024 Budget Ordinance 1796

December 12, 2023

Summary Information

Title:

SECOND READING OF ORDINANCE NO 1796 SETTING APPROPRIATIONS FOR THE FUNDS, OFFICES, AND DEPARTMENTS OF THE CITY OF FOUNTAIN, COLORADO FOR THE FISCAL YEAR 2024 BEGINNING JANUARY 1, 2024.

Initiator : John Lewis, Finance Director

Presenter: John Lewis, Finance Director and Shawna Dail, Deputy Finance Director

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

A public hearing is required prior to adoption of the FY 2024 annual budget. Notice of Public Hearing for November 14, 2023, was published in the October 20, 2023, edition of the Colorado Springs Gazette, a newspaper of general circulation in accordance with City Charter. This is the second reading of the Ordinance. A few minor adjustments have been made to the budget from the first reading and those adjustments will be explained.

Attached you will find the Ordinance and Exhibit A by Fund of the FY 2024 budget.

Attachment: Ordinance 1796 with Exhibit A

Background Information

A biennial budget document was prepared for the FY 2023-2024 budget. State Statute and the City Charter require that an annual budget be adopted. The ordinance being considered is for the FY 2024 Budget.

City staff has been meeting for the past several months to review the FY 2024 budget in order to recommend any revisions from the initial 2024 budget included within the 2023-2024 Biennial Budget. Work sessions were held between staff and City Council on June 13th and October 5th, to review recommended revisions and receive guidance from the City Council on their recommendations for the FY 2024 budget.

Notice of the 2024 Budget Public Hearing for the November 14, 2023, City Council meeting was published in the October 20, 2023, edition of the Colorado Springs Gazette, a newspaper of general circulation in accordance with the City Charter.

A brief presentation summarizing the FY 2024 budget was made during the Public Hearing. This is the second reading of the Ordinance.

Recommendation

Staff recommends approving Ordinance No. 1796 on second reading.

Proposed Motion

"I move to approve second reading of Ordinance No. 1796."

ORDINANCE NO. 1796

**AN ORDINANCE SETTING APPROPRIATIONS FOR THE CITY OF FOUNTAIN,
COLORADO FOR FISCAL YEAR 2024**

WHEREAS, the City Council formally met on June 13th and October 5th to review and discuss the 2024 Budget Policy Setting including current and future talking points for the 2024 Budget; and

WHEREAS, the City Staff led by Finance Director John Lewis and Deputy Finance Director Shawna Dail of the City of Fountain, Colorado held meetings throughout the months of June, July, and August 2023 to review the Fiscal Year (FY) 2024 budget data approved in the FY 2023-FY 2024 Biennial Budget document to determine and present any recommended changes to the FY 2024 budget to City Council; and

WHEREAS, the City Council of the City of Fountain, Colorado held public budget work sessions on June 13th and October 5th to review the recommendations of staff related to the proposed FY 2024 budget; and

WHEREAS, the City Council of the City of Fountain, Colorado held a public hearing on November 14, 2023, concerning the proposed FY 2024 budget; and

WHEREAS, the State legislature has proposed legislation to offer State-wide property tax relief which has resulted in a delay in the El Paso County Assessor's ability to finalize assessed values; and

WHEREAS, the City Council of the City of Fountain, Colorado would like to offer a temporary reduction in the City's mill levy, such reduction dependent on the revised assessed values,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Fountain, Colorado:

Section 1. The City of Fountain, Colorado appropriates for FY 2024 for all City Funds the sums of money specified in Appendix A out of all taxes, fees, charges, and other revenues received by the City and out of the surplus, if any, remaining at the end of the FY 2023 to meet the expenses, debt retirement, and capital expenditures necessary or appropriate for the performance of the duties and the exercise of the powers of the City during the FY 2024.

Section 2. The General Fund mill levy on all taxable property in the City of Fountain, Colorado, for collection in FY 2024 will be affirmed and approved in a separate Ordinance, after revised assessed values are available in early 2024.

Section 3. In addition to the mill levy referred to in Section 2, a mill levy of 6.1 restricted for certain public safety expenditures on all taxable property in the City of Fountain, Colorado, in 2023 for collection in FY 2024 is affirmed and approved.

Section 4. In addition to the mill levy specified in Section 2, a mill levy of 4.94 on all taxable property within the Heritage Special Improvement Maintenance District in 2023 for collection in FY 2024 is affirmed and approved.

Section 5. This ordinance shall be in full force and effect from and after its passage and publication as provided by the City Charter.

Introduced, read by title, and passed on first reading, this 14th day of November 2023, by City Council and ordered to be published by title in the Colorado Springs Gazette, with a summary written by the City Clerk, and with a statement that the ordinance is available for public inspection and acquisition in the office of the City Clerk, 116 South Main Street, Fountain, Colorado 80817.

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk

Introduced, read by title, and passed on second reading, this 12th day of December 2023, by City Council and ordered to be published by title in the El Paso County Advertiser and News with a summary written by the City Clerk, and with a statement that the ordinance is available for public inspection and acquisition in the office of the City Clerk, 116 South Main Street, Fountain, Colorado 80817.

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk

EXHIBIT A

FY 2024 BUDGET

The City has developed and proposed the Fiscal Year 2024 budget as part of the two year, 2023-2024 biennial budget. After two work session meetings with City Council on June 13th and October 5th, 2023, related to the 2024 Budget, and after several months of meetings with staff, the following initial proposed budget was presented to Council at first reading of the budget resolution on November 14, 2023. The City Council did not make additional recommendations at the November 14th Public Hearing. For the 2nd and final reading of the FY 2024 Budget Ordinance, this EXHIBIT A has been revised for a part time staff transfer and a cancellation of a maintenance service contract.

This Exhibit A includes:

- I. Revenues and departmental expenditures by Fund and in total for 2024 in a column labeled: "1st reading Proposed Budget 2024."
- II. Additional columns for adjustments after the first reading and for the "Final Proposed Budget 2024" which are included with the 2nd reading of the FY 2024 Budget Ordinance.

| GENERAL FUND | 1st Reading Proposed Budget 2024 | 1st Reading Adjustments | Final Proposed Budget 2024 |
|---------------------------|---|------------------------------------|---|
| Revenue | | | |
| Property Taxes | \$ 5,060,000 | - | 5,060,000 |
| Specific Ownership Tax | 310,000 | - | 310,000 |
| Sales Tax | 17,850,000 | - | 17,850,000 |
| Use Tax | 1,900,000 | - | 1,900,000 |
| Franchise Tax | 1,805,500 | - | 1,805,500 |
| Licenses And Permits | 178,100 | - | 178,100 |
| Intergovernmental Revenue | 2,662,219 | - | 2,662,219 |
| Charges For Services | 1,423,432 | - | 1,423,432 |
| Fines And Court Costs | 495,300 | - | 495,300 |
| Interest Income | 475,000 | - | 475,000 |
| Miscellaneous | 360,299 | - | 360,299 |
| Transfer From Other Funds | 1,593,605 | - | 1,593,605 |
| Capital Lease Proceeds | 192,271 | - | 192,271 |
| Total Revenues | 34,305,726 | - | 34,305,726 |

| GENERAL FUND | 1st Reading Proposed Budget 2024 | 1st Reading Adjustments | Final Proposed Budget 2024 |
|---|---|------------------------------------|---|
| Expense by Department | | | |
| City Council | 80,030 | - | 80,030 |
| Court | 236,485 | - | 236,485 |
| Economic Development | 3,458,649 | - | 3,458,649 |
| Administration | 2,627,528 | - | 2,627,528 |
| Technology Services | 2,529,780 | (54,900) | 2,474,880 |
| Planning | 709,090 | - | 709,090 |
| Public Works | 644,790 | - | 644,790 |
| Police | 11,380,126 | - | 11,380,126 |
| Fire | 5,352,430 | - | 5,352,430 |
| Communications | 17,350 | - | 17,350 |
| Streets | 2,196,555 | - | 2,196,555 |
| Building Maintenance | 745,590 | - | 745,590 |
| Neighborhood Services | 626,827 | (11,100) | 615,727 |
| Cemetery | 34,750 | - | 34,750 |
| Parks | 1,062,821 | 11,100 | 1,073,921 |
| Community Outreach | 59,600 | - | 59,600 |
| Recreation | 433,335 | - | 433,335 |
| Fleet | 819,170 | - | 819,170 |
| Debt Service | 999,465 | - | 999,465 |
| Transfer To Other Funds | - | - | - |
| Total Expenses | \$ 34,014,371 | \$ (54,900) | \$ 33,959,471 |
| Revenue less Expenses | \$ 291,355 | \$ 54,900 | \$ 346,255 |
| Increase (Decrease) in Unassigned Reserves | \$ 291,355 | \$ 54,900 | \$ 346,255 |

| | 1st Reading Proposed Budget 2024 | 1st Reading Adjustments | Final Proposed Budget 2024 |
|--|---|------------------------------------|---|
| <u>WATER FUND</u> | | | |
| <u>Revenue and Other Financing Sources</u> | | | |
| Operating Revenue | \$ 10,641,204 | - | 10,641,204 |
| Investment Earnings | 33,500 | - | 33,500 |
| Development Proceeds | 423,543 | - | 423,543 |
| Intergovernmental Revenue | 1,000,000 | - | 1,000,000 |
| Other Operating Income | 99,250 | - | 99,250 |
| Total Revenue and Other Financi | 12,197,497 | - | 12,197,497 |
| <u>Expenditures</u> | | | |
| Salaries and Benefits | 3,703,635 | - | 3,703,635 |
| Materials and Supplies | 742,025 | - | 742,025 |
| Purchased Services | 5,048,501 | - | 5,048,501 |
| Fixed Charges | 168,730 | - | 168,730 |
| Transfers to Other Funds | 542,145 | - | 542,145 |
| Lease Expense | 83,700 | - | 83,700 |
| Capital Expenditures | 1,409,741 | - | 1,409,741 |
| Total Expenditures | \$ 11,698,477 | \$ - | \$ 11,698,477 |
| Revenue less Expenses | \$ 499,020 | \$ - | \$ 499,020 |
| Increase (Decrease) in Net Position Before Bond Principal | \$ 499,020 | \$ - | \$ 499,020 |

| | 1st Reading Proposed Budget 2024 | 1st Reading Adjustments | Final Proposed Budget 2024 |
|---|---|------------------------------------|---|
| <u>ELECTRIC FUND</u> | | | |
| <u>Revenues and Other Financing Sources</u> | | | |
| Charges for Service | 28,657,392 | - | 28,657,392 |
| Development Fees | 115,000 | - | 115,000 |
| Interest Income | 50,000 | - | 50,000 |
| Grants | 2,025,404 | - | 2,025,404 |
| Miscellaneous | 472,300 | - | 472,300 |
| Total Revenue and Other Financi | 31,320,096 | - | 31,320,096 |
| <u>Expenditures</u> | | | |
| Salaries and Benefits | 7,024,560 | - | 7,024,560 |
| Materials and Supplies | 845,215 | - | 845,215 |
| Purchased Services | 21,246,367 | - | 21,246,367 |
| Fixed Charges | 367,110 | - | 367,110 |
| Leases | 162,226 | - | 162,226 |
| Transfers to Other Funds | 850,660 | - | 850,660 |
| Capital Expenditures | 1,242,407 | - | 1,242,407 |
| Total Expenditures | \$ 31,738,545 | \$ - | \$ 31,738,545 |
| Revenue less Expenses | \$ (418,449) | \$ - | \$ (418,449) |
| Increase (Decrease) in Net Position Before Bond Principal and Depreciation | \$ (418,449) | \$ - | \$ (418,449) |

| | 2024 Forecast Revenue | 2024 Proposed Expenses | 1st Reading Adjustments | Final Proposed Budget 2024 | Transfer To (From) Reserves | Projected Ending Fund Balance and Net Position |
|------------------------------|--------------------------------------|---------------------------------------|------------------------------------|---|--|---|
| ALL OTHER FUNDS | | | | | | |
| Ambulance | \$ 2,354,000 | \$ 2,591,555 | \$ - | \$ 2,591,555 | \$ (237,555) | \$ 505,106 |
| Drainage | 51,290 | 200,000 | 0 | \$ 200,000 | (148,710) | 1,724,542 |
| Conservation Trust | 313,150 | 348,800 | 0 | \$ 348,800 | (35,650) | 607,693 |
| Heritage Maint. Dist. | 136,000 | 269,000 | 0 | \$ 269,000 | (133,000) | 519,517 |
| Volunteer Fire | 1,500 | 0 | 0 | \$ - | 1,500 | 57,819 |
| GID # 1 | 217,000 | 0 | 0 | \$ - | 217,000 | 1,452,100 |
| GID # 2 | 177,000 | 0 | 0 | \$ - | 177,000 | 715,037 |
| Insurance | 4,421,000 | 5,277,300 | 0 | \$ 5,277,300 | (856,300) | 1,681,221 |
| Vol. Fire Pension | 15,000 | 22,800 | 0 | \$ 22,800 | (7,800) | 672,428 |
| Public Transportation | 1,450,000 | 1,699,838 | 0 | \$ 1,699,838 | (249,838) | 2,188,966 |
| Street Resurfacing | 835,000 | 763,000 | 0 | \$ 763,000 | 72,000 | 186,949 |
| Street Capital Improvements | 15,000 | 0 | 0 | \$ - | 15,000 | 34,963 |
| Total All Other Funds | \$9,985,940 | \$11,172,293 | \$0 | \$11,172,293 | (\$1,186,353) | \$10,346,341 |
| | | | | 0 | | |
| Grand Total All Funds | \$87,809,259 | \$88,623,686 | (\$54,900) | \$88,568,786 | (\$759,527) | \$142,258,232 |



Regular City Council Meeting

New Business –9A

Items removed from Consent Agenda

November 28, 2023

Summary Information

Title:

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Initiator: City Clerk

Presenter: City Clerk

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

Any Items removed from the Consent agenda for further discussion shall be heard under this item.

Previous Action by City Council:

Attachment:

Background Information

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

Recommendation

Staff recommendations

Proposed Motion

"I move to approve"



Regular
City Council Meeting

New Business 9B

Appointment

December 12, 2023

Summary Information

Title:

APPOINTMENT OF MAYOR PRO TEMPORE

Initiator: City Clerk

Presenter: City Clerk

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

Previous Action by City Council:

Attachment:

Background Information

Strategic Plan Priority (if applicable):

Transportation Infrastructure

Telecommunications Technology and Capabilities.

Distribution of Public Safety Resources

Improve the Availability of Venues Which Support Community Activities

Recommendation

Staff recommendations

Proposed Motion

"I move to approve"



Regular City Council Meeting

New Business – 9C

Fiscal Year 2023 Appropriation

December 12, 2023

Summary Information

Title:

RESOLUTION NO. 23-058 A RESOLUTION AMENDING THE APPROPRIATION OF FISCAL YEAR (FY) 2023 BUDGETED FUNDS

Initiator : John Lewis, Finance Director

Council Action

Presenter: John Lewis, Finance Director

Council Information

Legal Review: Yes No

Report to Council

Summary Overview and List of Attachments:

The City Council adopted a budget for the fiscal year 2023 on November 15, 2022. The budget has been amended at various times during the year by the City Council. City personnel have been made aware of additional necessary expenditures that need to be made in 2023 and/or additional revenue has been received, in some cases with corresponding required expenditures.

City Staff is therefore recommending formal approval by the City Council to amend the budgets of the 2023 General, Water, Electric, Public Transportation, Ambulance and Drainage Funds for those additional items. This supplementary budget request process is a standard process and “Best Practice” for ensuring that only items appropriated by council are spent. The recommended items within the above-mentioned Funds are included in the attached spreadsheet labeled Exhibit A.

Previous Action by City Council:

The City Council adopted a budget for FY 2023 on November 15, 2022, and approved supplemental requests on January 24, February 28, July 11, August 22, and September 26, 2023, as well as specific departmental emergency requests on April 25, and July 25.

Attachment: Exhibit A

Background Information

This Resolution amends the FY 2023 budget per City Financial Policies. This amendment will be included with the original 2023 budget to comply with State of Colorado requirements.

Exhibit A includes the detail of the request.

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

Recommendation

Staff recommends that City Council approve Resolution No. 23-058

Proposed Motion

“I move to approve Resolution No. 23-058”



RESOLUTION NO. 23-058

**A RESOLUTION AMENDING THE APPROPRIATION OF FISCAL YEAR 2023
BUDGETED FUNDS**

WHEREAS, the City Council adopted a budget for the fiscal year (FY) 2023 on November 15, 2022, and;

WHEREAS the City Council adopted a first budget supplemental for the fiscal year (FY) 2023 on January 24 for certain truck leases, and;

WHEREAS the City Council adopted a second budget supplemental for the fiscal year (FY) 2023 on February 28 primarily for Indiana street improvements and the reservoir project, and;

WHEREAS the City Council adopted additional budget supplementals for the fiscal year (FY) 2023 on July 11, August 22, and September 26 as well as specific departmental requests on April 25 and July 25, and;

WHEREAS, staff is recommending approval by City Council to amend expenditures for the additional necessary expenditures not initially budgeted for and summarized by fund as follows:

| | |
|------------------------------|-----------|
| General Fund - | \$380,224 |
| Water Fund - | \$49,500 |
| Electric Fund - | \$65,310 |
| Public Transportation Fund - | \$2,580 |
| Ambulance Fund - | \$5,250 |
| Drainage Fund - | \$ 0 |

And WHEREAS, the City Council wishes to make a supplemental appropriation pursuant to Section 9.11(a) of the City Charter, for the FY 2023 budget year and to direct the Finance Department to amend the FY 2023 budget accordingly;

NOW, THEREFORE, BE IT RESOLVED by the City Council:

Section 1. The FY 2023 budget appropriation is amended as shown in Exhibit A.

Section 2. That the fund balance reserve be appropriated as indicated in Exhibit A from monies available in each fund for the purpose set forth herein.

Section 3. That the Finance Department make the appropriate adjustments to the 2023 budget in the City's books and records.

Section 4. That a certified copy of this Resolution be filed with the Division of Local Government of the State of Colorado.

Section 5. This Resolution shall be in full force and effect after its approval by the City Council.

Done this 12th day of December 2023.

Sharon Thompson, Mayor

ATTEST:

Silvia Huffman, City Clerk

EXHIBIT A

| ACCOUNT # | AMOUNT | DESCRIPTION OF PROJECT | JUSTIFICATION |
|---|-----------------|---|---|
| 6th SUPPLEMENTAL BUDGET REQUEST FOR 2023 | | | |
| GENERAL FUND | | | |
| REVENUE | | | |
| Account # | Amount | Description | Justification |
| 100-0000-22228 | 11,250 | Unearned ARPA revenue | ARPA Revenue is earned when spent |
| 100-0000-43665 | 243,430 | Insurance proceeds | CIRSA insurance proceeds to cover the hail damage costs |
| 100-0000-43339 | 20,000 | Grants | NRCS reimbursable grant - up to \$2.8 million |
| TOTAL REVENUE | 274,680 | | |
| EXPENDITURES | | | |
| Account # | Amount | Description | Justification |
| 100-1150-59311 | 11,250 | Improvements - ARPA funds | Equipment and repeaters for the OEM trailer |
| 100-1160-52271 | 2,400 | Comp/Equip Supplies- PD | Equipment for new officers |
| 100-1160-53630 | 2,000 | Maint Serv Contracts- tech serv | Additional Microsoft and Duo licenses |
| 100-1160-53633 | 4,180 | Maint Serv Contracts- Admin | To continue the use of NEOGov for 6 more months |
| 100-1160-53638 | 20,000 | Improvements | Bandley Bridge over Clover Ditch |
| 100-1170-53535 | 12,000 | Other professional services | 3rd party reviews by Matrix Design Group- to be paid for by departmental salary savings |
| 100-2221-53535 | 8,000 | Other professional services | Conceptual planning and design of Fire Station # 4 |
| 100-3310-59420 | 38,000 | Equipment | Traffic control signal pedestal and battery back-up |
| 100-1150-52400 | 47,900 | Vehicles Maint. - Admin | Hail damage covered by insurance |
| 100-2213-52400 | 101,500 | Vehicles Maint. - PD | Hail damage covered by insurance |
| 100-2222-52400 | 3,360 | Vehicles Maint. - FIRE | Hail damage covered by insurance |
| 100-3310-52400 | 19,600 | Vehicles Maint. - STREETS | Hail damage covered by insurance |
| 100-3350-52400 | 9,920 | Vehicles Maint. - BLDG. MAINT. | Hail damage covered by insurance |
| 100-4410-52400 | 14,700 | Vehicles Maint. - CODE | Hail damage covered by insurance |
| 100-5510-52400 | 45,800 | Vehicles Maint. - PARKS | Hail damage covered by insurance |
| 100-7750-52400 | 650 | Vehicles Maint. - FLEET | Hail damage covered by insurance |
| 100-6610-55591 | 38,964 | Veregy solar array lease | For GF share of energy savings work on buildings -lease originally budgeted for only electric |
| TOTAL EXPENDITURES | 380,224 | | |
| | 12,000 | Covered by 2023 salary savings | |
| | (93,544) | (DECREASE) IN UNRESTRICTED (UNASSIGNED) RESERVES | |
| WATER FUND | | | |
| REVENUE | | | |
| 510-0000-43665 | 49,500 | Insurance proceeds | Cirsa proceeds to cover hail damage |
| TOTAL REVENUE | 49,500 | | |
| EXPENDITURES | | | |
| 510-7720-52400 | 49,500 | Vehicle Maint- WATER | Hail damage covered by insurance |
| TOTAL EXPENDITURES | 49,500 | | |
| | - | CHANGE IN NET POSITION | |
| ELECTRIC FUND | | | |

| <u>ACCOUNT #</u> | <u>AMOUNT</u> | <u>DESCRIPTION OF PROJECT</u> | <u>JUSTIFICATION</u> |
|-----------------------------------|---------------|---------------------------------|--|
| REVENUE | | | |
| 520-0000-43665 | 65,310 | Insurance proceeds | Cirsa proceeds to cover hail damage |
| TOTAL REVENUE | 65,310 | INCREASE IN NET POSITION | |
| EXPENDITURES | | | |
| 520-7720-52400 | 34,910 | Vehicle Maint- ELECTRIC | Hail damage covered by insurance |
| 520-7730-52400 | 30,400 | Vehicle Maint- CUST SERV | Hail damage covered by insurance |
| TOTAL EXPENDITURES | 65,310 | | |
| | - | CHANGE IN NET POSITION | |
| PUBLIC TRANSPORTATION FUND | | | |
| REVENUE | | | |
| 290-0000-43665 | 2,580 | Insurance proceeds | Cirsa proceeds to cover hail damage |
| TOTAL REVENUE | 2,580 | | |
| EXPENDITURES | | | |
| 290-1180-52400 | 2,580 | Vehicle Maint- TRANSIT | Hail damage covered by insurance |
| TOTAL EXPENDITURES | 2,580 | | |
| | - | CHANGE IN NET POSITION | |
| AMBULANCE FUND | | | |
| REVENUE | | | |
| 530-0000-43665 | 5,250 | Insurance proceeds | Cirsa proceeds to cover hail damage |
| TOTAL REVENUE | 5,250 | | |
| EXPENDITURES | | | |
| 530-2222-52400 | 5,250 | Vehicle Maint- AMBULANCE | Hail damage covered by insurance |
| TOTAL EXPENDITURES | 5,250 | | |
| | - | CHANGE IN NET POSITION | |
| DRAINAGE FUND | | | |
| REVENUE | | | |
| 540-0000-4339 | 50,000 | Other grants | NRCS reimbursable grant to cover a portion of bridge repair costs incurred in 2023 |
| TOTAL REVENUE | 50,000 | | |
| EXPENDITURES | | | |
| 540-3310-59310 | - | improvements | Improvements already budgeted in Drainage will be used for Bridge repair - Old Pueblo Road - Jimmy Camp Drainage |
| TOTAL EXPENDITURES | - | | |
| | 50,000 | INCREASE IN NET POSITION | |



Regular
City Council Meeting

New Business 9D

Appointment

December 12, 2023

Summary Information

Title:

COUNCIL BOARD AND COMMITTEE APPOINTMENTS

Initiator: City Clerk

Presenter: City Clerk

Legal Review: Yes No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

Previous Action by City Council:

Attachment:

Background Information

Strategic Plan Priority (if applicable):

- Transportation Infrastructure
- Telecommunications Technology and Capabilities.
- Distribution of Public Safety Resources
- Improve the Availability of Venues Which Support Community Activities

Recommendation

Staff recommendations

Proposed Motion

"I move to approve"