



**HYBRID CITY COUNCIL AGENDA**  
**January 10, 2023 6:00 P.M.**  
**116 Main St., Fountain**  
**Register to attend virtually @**  
**[www.fountaincolorado.org](http://www.fountaincolorado.org)**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4.1) **Presentations**
  - Introduction of Chris Sterling Recreation Assistant. (G. McCormick 5 Min.)
  - Introduction of Kate Parker Assistant City Attorney (T Johnson 5 Min.)
  - Presentation of the Fountain Transit Driver of the Year Award. (E. Covarrubias 5 min.)
  - A Proclamation Recognizing Martin Luther King, Jr. Day, January 16, 2023
- 4.2) **Board/Commission/Committee**
- 5) **City Council Agenda Requests**

*City Council shall use this time to request any items for future consideration*
- 6) **Public to be Heard**

*Citizens may address the Council on items that are not on the agenda. Council may not be able to provide an immediate answer, but will direct staff to follow-up. Out of respect for the Council and others in attendance, please limit your comments to three (3) minutes or less.*
- 7) **Consent Agenda**

*All items listed under the Consent Agenda are considered to be routine and will be approved with one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of Council. (Est. time-3 min)*

  - A. Approval Of The December 13, 2022 City Council Meeting Minutes (S. Huffman)
  - B. Resolution 23-001, A Resolution To Authorize The City To Renew A Lease Agreement For An Annual Lease Of Space Within The El Paso County Health Department South Building. (T. Evans)
  - C. Resolution No. 23-002, A Resolution Approving The 2021 Financial Statement Audit For The El Paso County Emergency Services Authority (S. Huffman)
  - D. Designation Of The Official Posting Locations For Notice Of Public Meetings 2023 (S. Huffman)
- 8) **Old Business**
- 9) **New Business**

**A. Consideration Of Items Removed From The Consent Agenda**

**10) Correspondence, Comments and Ex-Officio Reports**

**11) Announcement of Executive Sessions**

In accordance with the City Charter and the Colorado Open Meetings Act, the City Council open session is to determine whether it will hold a Closed Executive Session. A Closed Executive Session may be held upon an affirmative vote of two-thirds of the quorum present. If consent to the closed Executive Session is not given, the items may be discussed in open session or withdrawn from consideration.

**PURPOSE OF THE EXECUTIVE SESSION:**

**Pursuant to C.R.S. Section 24-6-402(4) for the Purpose of Review, Approval, and Amendment of Executive Session Minutes**

**Pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions.**

**12) Adjourn**

**A (Administrative Action) QJ (Quasi-Judicial Action) L (Legislative Action)**

**NEXT REGULAR COUNCIL MEETING  
January 24, 2023**



## PROCLAMATION

### A PROCLAMATION RECOGNIZING MARTIN LUTHER KING, JR., DAY

*January 16, 2023*



- WHEREAS,** the Rev. Dr. Martin Luther King, Jr., was born on January 15, 1929 and dedicated his life to promoting peace, freedom, equality and justice for all through non-violent means; and
- WHEREAS,** Federal and State legislation has recognized the legacy of the Rev. Dr. King as one of America's outstanding civil rights leaders by designating the third Monday of January as a Federal holiday; and
- WHEREAS,** on August 28, 1963, the Rev. Dr. King delivered a historic speech at the Lincoln Memorial which called for an end to racism in the United States, saying "Let us not wallow in the valley of despair, I say to you today, my friends. And so even though we face the difficulties of today and tomorrow, I still have a dream. It is a dream deeply rooted in the American dream. I have a dream that one day this nation will rise up and live out the true meaning of its creed: 'We hold these truths to be self-evident, that all men are created equal'"; and
- WHEREAS,** the Rev. Dr. King also said in this historic address, "And this will be the day – this will be the day when all of God's children will be able to sing with new meaning: My country 'tis of thee, sweet land of liberty, of thee I sing ... Let freedom ring from the snow-capped Rockies of Colorado"; and
- WHEREAS,** the campaign for a Federal holiday in honor of the Rev. Dr. King began soon after his assassination in 1968 and President Ronald Reagan signed the holiday into law in 1983, and was subsequently first observed three years later; and
- WHEREAS,** every year, events are held across multiple days in the Pikes Peak region to commemorate and highlight the legacy of the Rev. Dr. King; and
- WHEREAS,** the City of Fountain proudly recognizes the spirit, determination and achievements of the Rev. Dr. Martin Luther King, Jr.

**NOW, THEREFORE,** the City Council of the City of Fountain, Colorado, hereby recognizes the third Monday of January each year moving forward, as Martin Luther King, Jr. Day to honor all the accomplishments and sacrifices of those who work to ensure equality, dignity and opportunity for all.

Read in perpetuity the 12<sup>th</sup> day of January, 2021.



# Regular City Council Meeting

**Consent –7A**  
Council Meeting Minutes

**January 10, 2023**

## Summary Information

Title:

**APPROVAL OF THE DECEMBER 13, 2022 CITY COUNCIL MEETING MINUTES**

Initiator : City Clerk Huffman

Presenter: City Clerk Huffman

Legal Review:  Yes  No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

The attached minutes were compiled as the result of the December 13, 2022 City Council Meeting Minutes

Attachments: Above Referenced Meeting Minutes

## Background Information

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

## Recommendation

Staff recommends approval.

## Proposed Motion

Motion to approve shall be included under the consent agenda.

**CITY COUNCIL MEETING  
December 13, 2022**

**1) Call to Order**

Mayor Thompson called the meeting to order at 6:00P.M.

**2) Pledge of Allegiance**

The pledge of allegiance was recited.

**3) Roll Call**

Roll call found the following members present

Mayor Thompson

Mayor Pro Tem Estes

Council Member Hinton

Council Member Rick

Council Member Applegate

Council Member Cory Applegate

Council Member Duncan

**4 (A) Presentations**

- Presentation of the Fountain Transit Driver of the Year Award. (E. Covarrubias 5 min.)

This item was removed and postponed to a January meeting.

- Recognition for years of service for Paul Haller (T. Johnson/ Y Cruz-Pagan est. 10 min.)

City Attorney Johnson informed the Council that Mr. Haller has announced his resignation as the City Prosecutor and gave a history of the service that Mr. Haller has provided to the City. Court Clerk Cruz-Pagan shared her appreciation, and together they presented him a plaque.

City Prosecutor Haller thanked the City Council and the Court staff for a great team that he has had the privilege to work with.

- Spirit of Fountain Recognition – Susan Wheelan (Mayor Thompson, 10 min)

Scott Trainor gave an overview of the Spirit of Fountain award and what it represents.

Mayor Thompson presented Susan Wheelan with the Spirit of Fountain award for her role as the El Paso County Health Department Leader. She expressed her gratitude for the collaboration with the City to this point and what is yet to come.

Susan thanked the City and Council for the recognition. She expressed her appreciation for the leadership in our community and the opportunity to work together.

- Spirit of Fountain Recognition – Fountain Valley News (Mayor Thompson, 10 min)

Mayor Thompson expressed her appreciation for the many years of service to the Fountain Valley area. Mayor Pro Tem Estes shared some history of the paper and Mayor Thompson presented them with the Spirit of Fountain Award.

Patty St Louis and Karen AuBuchon Johnson expressed their appreciation for the Council, Staff, and the community for the years of support

**4 (B) Board/Commission/Committee Appointments**

## **Appoint One Member To The Pikes Peak Area Council Of Government City Advisory Committee**

Transit Coordinator McCormick announced that former Council Member Sharron Brown is resigning from the City Advisory Committee, a subcommittee of Pikes Peak Area Council of Government. Staff recommends Summer Earthsong from Municipal Transit who joined the City in 2022 with 10 years of previous experience in the transit field.

Council Member Rick made a motion to appoint Summer Earthsong, seconded by Council Member Duncan. All members voted yes (7-0); the motion carried.

### **5) City Council Agenda Requests**

There were no agenda requests.

### **6) Public to be Heard**

VFW Post 6461 Post Commander Travis Backer invited the community to the upcoming events happening at the post. They will be donating food baskets to Fort Carson and the Fountain community. He announced they will be starting new Veteran workshops and a Veteran's Resource Fair in the future. He shared their holiday ours and reminded everyone they are an open post open to all.

### **7) Consent Agenda**

- A. Approval Of The December 6, 2022 City Council Meeting Minutes (S. Huffman)**
- B. Approval Of 2023 School Fees In Lieu Of Land Dedication (K. Martinez)**
- C. Resolution 22-056, A Resolution Approving An Updated Agreement Between The City Of Fountain And Ranger Underground LLC For Underground Horizontal Boring Operations For 2023, With The Option To Extend Through 2024. (R. Burrows)**
- D. Resolution 22-057, A Resolution To Approve An Extension To The Service Agreement Between The City Of Fountain And Quality Tree Services For 2023 Annual Electric Line Clearance (R. Burrows)**
- E. Resolution 22-064, A Resolution Authorizing An Agreement Between The City Of Fountain And Colorado Springs Utilities For Temporary And Permanent Easement Dedications To Colorado Springs Utilities. (B. Sheets)**
- F. Resolution No. 22-058, A Resolution Of The City Council Of The City Of Fountain, Colorado To Amend The Fire And Police Pension Association (FPPA) Continuing Rate Of Contribution (S. Dail)**
- G. Resolution 22-059, A Resolution Approving Amendment #1 To The Engineering Agreement For The SW/Link Transmission Main Design Between JDS Hydro, A Division Of RESPEC Company, LLC And The City Of Fountain To Increase The Contracted Design Cost By \$57,009.50, For A Total Not-To-Exceed Amount Of \$198,067.50 (T. Murphy)**
- H. Resolution 22-060, A Resolution Of The City Council Of The City Of Fountain Approving An Agreement For Relocation Of Hyponex Corporation's Facility (T. Johnson)**

**I. Resolution 22-063, A Resolution To Create The City Of Fountain Bus Donation Program.**

Council Member Applegate requested to remove item F, Resolution No. 22-058, A Resolution Of The City Council Of The City Of Fountain, Colorado To Amend The Fire And Police Pension Association (FPPA) Continuing Rate Of Contribution.

Council Member Estes made a motion to approve the consent agenda removing item F, seconded by Council Member Rick. All members voted yes (7-0); the motion carried.

**8) Old Business**

**9) New Business**

**A. Consideration Of Items Removed From The Consent Agenda**

**F. Resolution No. 22-058, A Resolution Of The City Council Of The City Of Fountain, Colorado To Amend The Fire And Police Pension Association (FPPA) Continuing Rate Of Contribution (S. Dail)**

Council Member Applegate inquired about the increase in the contribution percentages each year.

Chief Heberer explained that due to changes to the continuing rate of contribution signed by the Governor of Colorado in 2020, the City has the ability to reduce the contribution rates for both the employee and the employer. The numbers are set by the FPPA Board to ensure to regulate the funds as new members are added and retire. Our contribution will be going down for both the City and the Employees.

Council Member Rick made a motion to approve, seconded by Council Member Duncan. All members voted yes (7-0); the motion carried.

**B. Resolution 22-061, A Resolution Authorizing The Approval Of An Inter-Governmental Support Agreement (IGSA) Between City Of Fountain, Colorado And The Fort Carson Army Installation. (J. Trylch 10 min.)**

Administrative Services Director Trylch introduced a proposal for an animal control services Inter-Governmental Support Agreement with Fort Carson. Fort Carson requested support from the City of Fountain in the area of animal control. We currently facilitate animal control in the city through a contract with the Humane Society of the Pikes Peak Region (HSPPR). The proposal would extend services onto Fort Carson through a contract with the Humane Society, and Fort Carson will receive improved service on post with a cost savings. The City will receive reimbursement for all administration and overhead, as well as management costs.

Council Member Hinton made a motion to approve, seconded by Council Member Duncan. All members voted yes (7-0); the motion carried.

Garrison Commander Brown thanked the City staff and fort Carson staff for all the work to put in to bring this together.

**C. First Reading Of Ordinance 1783, An Ordinance Amending Section 010 (Current Inoculation Required For Dogs And Cats) To Chapter 6 (Regulation Of Dogs And Cats) Of Title 6 (Regulation Of Animals); And Section 070 (Unredeemed Animals,**

**Disposition) To Chapter 16 (Impoundment, Redemption And Disposal Of Animals) Of Title 6 (Regulation Of Animals) Of The Fountain Municipal Code To Update Provisions Related To Animal Control Services. (T. Johnson 5.min)**

Attorney Johnson explained that due to some changes to the state law, the proposed updates are required for the city code to be consistent.

Mayor Thompson clarified the addition of section D requirements and the euthanasian of animals. A representative from the Human Society explained that the guidelines are from the Department of Agriculture that provides guidance on how to address animals that needed a disposition, prior to the 5 day hold, that were experiencing extreme pain.

Mayor Pro Tem Estes made a motion to approve, seconded by Council Member Duncan. All members voted yes (7-0); the motion carried.

**D. Resolution 22-062, A Resolution Of The City Council Of The City Of Fountain Authorizing The Abandonment Of One-Half Of The City's Fountain Creek Priority #17 Water Right In Connection With A Change Of The Remaining One-Half To Include Municipal Uses, And Authorizing Stipulations And A Decree In Water Court Case No. 2019cw3081 Providing For Such Abandonment. (T. Murphy 10 min)**

Water Resource Engineer Murphy shared the key principle of Colorado Water Court, and the history and issues of the priority #17 water rights. He explained that Fountain's attorneys have entered stipulations with 7 of the 10 opposers, and that the final 3 opposers, including the State, are ready to stipulate if Fountain formally abandons the FMIC half (2.125 CFS) to ensure it is never used/claimed in the future. A Water right is real-property in CO and requires Council Action to abandon.

Mayor Pro Tem Estes made a motion to approve, seconded by Council Member Applegate. All members voted yes (7-0); the motion carried.

**E. Resolution No. 22-055 A Resolution Amending The Appropriation Of Fiscal Year (FY) 2022 Budgeted Funds (J. Lewis 10 min)**

Finance Director Lewis reviewed the changes to the approved budget and he explained the line items requested in the appropriation.

Council Member Rick inquired about a transfer of funds for new construction in the Water Department. Utility Director Blankenship explained that developers paid the City to install infrastructure to those developments and it is showing as income revenue.

Council Member Rick made a motion to approve, seconded by Council Member Cory. All members voted yes (7-0); the motion carried.

**10) Correspondence, Comments and Ex-Officio Reports**

Chief Heberer invited the Council to upcoming fundraisers and holiday community events. He explained that staff tries to get ahead of social media, please call him, or Chief Graham for any info for police and fire related questions.



Administrative Services Director Trylch expressed the appreciation from the Garrison Commander for the collaboration with the City for the IGSA contracts.

Utility Director Blankenship complimented Water Resource Engineer Murphy for his knowledge of a very complex item and his ability to present it very clearly.

Deputy City Clerk gave an update of the Fountain UP Miracle on Main Street event and thanked the community, staff, and the Council for their support and donations.

Council Member Duncan thanked Mr. Trylch for the work with the Military, Chief Graham for joining the City. She also reminded citizens to bring in their pets.

Mayor Pro Tem Estes expressed her appreciation of the new Police Department patch and thanked them for recognizing the history.

Council Member Hinton attended Miracle on Main Street thanked staff and all involved. He expressed his appreciation to the Council and Staff for their mentorship.

Mayor Thompson attended the PPACG meeting and announced a new program called Community Economic Development Strategies (CEDS). In the future the US Economic Development Administration and Grants will require communities to have a CEDS program. PPACG, through DOLA, is in the process of hiring a grant writer to help bring some grants to our area. She also attended the Legislative meeting and items of concern to watch for are bills for local control and unfunded mandates. She has some work books from Fountain Valley Community Cares available for review.

**11) Announcement of Executive Sessions**

Deputy City Clerk Carneal requested the following executive session:

1. Pursuant to C.R.S. Section 24-6-402(4)(E) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators.

Mayor Pro Tem Estes made a motion to hold the executive sessions as requested, seconded by Council Member Hinton. All members voted yes (7-0); the motion carried.

There being no further business, Mayor Thompson declared the meeting adjourned at 7:42 P.M.

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Deputy City Clerk

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Mayor



# Regular City Council Meeting

**Consent -7B**  
Annual Lease Renewal Space with El Paso County

**January 10, 2023**

### Summary Information

Title:

**RESOLUTION 23-001, A RESOLUTION TO AUTHORIZE THE CITY TO RENEW A LEASE AGREEMENT FOR AN ANNUAL LEASE OF SPACE WITHIN THE EL PASO COUNTY HEALTH DEPARTMENT SOUTH BUILDING.**

Initiator: Todd Evans, Deputy City Manager

Council Action

Presenter: Todd Evans, Deputy City Manager

Council Information

Legal Review:  Yes  No

Report to Council

Summary Overview and List of Attachments:

The purpose of this action item is for the Council to authorize the City to renew a lease agreement with the El Paso County Health Department, allowing the City to occupy and utilize several areas within the Health Department building located at 6436 US Highway 85/87 Fountain, CO.

Attachments: Draft of the Lease Agreement

### Background Information

If approved, The City of Fountain would enter renew a lease agreement with the El Paso County Health Department to utilize the following space within the El Paso County Health Department South building:

- Shared OEM working space with the Colorado Springs/El Paso County Regional OEM.
- Utilization of this OEM area for approved and established community groups.
- A dedicated office and workspace/substation for the Fountain PD and their BHCON Unit.
- A dedicated storage area for Fountain OEM equipment.
- A shared break and kitchen area.
- All appropriate bathrooms and other equipment (chairs, tables, etc) currently utilized at the building.
- Upon request, approval, scheduling and coordination with EPCHD use of the main large conference room.

The lease amounts are based on a rate of \$9.50 per square foot for a total amount due annually of \$15,119. Monthly Operating Costs as Additional Rent shall be \$1,465.17 for a total annual amount of \$17,582.

These amounts include the expenses for operating costs such as NEW on-site security guard, janitorial, snow/ice removal, landscape, etc. It does not include our share of the appropriate utility costs based off square footage utilized.

### Recommendation

The recommendation is to authorize approval of Resolution 23-001 .

### Proposed Motion

Since this is a Consent Item, there is no proposed motion.



**RESOLUTION 23-001**

**RESOLUTION 21-040, A RESOLUTION TO AUTHORIZE THE CITY TO RENEW A LEASE AGREEMENT FOR A LEASE OF SPACE WITHIN THE EL PASO COUNTY HEALTH DEPARTMENT SOUTH BUILDING**

**WHEREAS**, the City is a close partner with El Paso County, specifically, the El Paso County Health Department; and

**WHEREAS**, El Paso Public Health Department has acquired and will occupy the facility located at 6436 US Highway 85/87 in Fountain; and

**WHEREAS**, the City needs additional space for the Fountain Office of Emergency Management and Fountain Police Department, to include a workspace and substation for the BHCON Unit; and

**WHEREAS**, the City also partners with Mt. Carmel who provides Veteran Services in the community and is in need of work space.

**WHEREAS**, the City signed a lease agreement with El Paso County in August of 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fountain, Colorado, as follows:

1. The Mayor, City Manager or other representatives of the City delegated by the Mayor or City Manager are hereby authorized to execute the Lease Agreement.
2. The above authorization extends to the related documents necessary to achieve the identified and approved purchase elements.

Done this 10<sup>th</sup> day of January 2023.

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Sharon Thompson, Mayor

ATTEST:

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Silvia Huffman, City Clerk

## **El Paso County Public Health South Building**

### **Lease Amendment / Extension Agreement 2023**

This Lease Amendment / Extension Agreement 2023 (“2023 Lease Extension”) is entered into by and between EL PASO COUNTY BOARD OF HEALTH (“LANDLORD”) and the CITY OF FOUNTAIN on behalf of the City of Fountain, Fountain Police Department, and Fountain Office of Emergency Management (“TENANTS”) as of December 31, 2022 (the “Effective Date”).

For and in consideration of the covenants and agreements described and contained herein, LANDLORD and TENANTS recite and agree as follows:

#### **Recitals**

1. In September 2021, LANDLORD and TENANTS entered into a Lease Agreement for office space in the Public Health South Building (“Building”) located at 6436 US Highway 85/87, Fountain, CO 80817 (the “Initial Lease”).
2. On December 31, 2021, LANDLORD and TENANTS entered into a Lease Amendment / Extension Agreement 2022 (“Lease Amendment”), which Lease Amendment extended the Initial Lease for a period of one calendar year and made other amendments thereto. The Initial Lease and Lease Amendment shall be collectively referred to herein as the “Lease Agreement.”
3. LANDLORD and TENANTS wish to renew the Lease Agreement and amend certain terms therein.

#### **Agreement**

4. The Lease Agreement shall be renewed for an additional period of one calendar year, until December 31, 2023. The Lease Agreement shall automatically renew for subsequent one-year periods for an additional three (3) years, until a final termination date of December 31, 2026, subject to the following provisions:
  - a. No later than November 15 beginning in 2023 and in each subsequent year through 2026, LANDLORD shall provide TENANTS with updated monthly Lease Payments and Operating Costs as Additional Rent for the following calendar year.
  - b. Should TENANTS wish to renew the Lease Agreement, subject to and including the terms of this 2023 Lease Extension and the updated costs defined in paragraph 4.a. above, they shall provide LANDLORD with written confirmation of such renewal in a form acceptable to LANDLORD, such as a resolution approved by Fountain City Council, a letter on City letterhead signed by the Mayor, or other form that TENANTS find legally sufficient to comply with Article X, Section 20

of the Colorado Constitution. Such renewals shall be deemed effective without further action by LANDLORD.

- c. If TENANTS fail to provide the written confirmation required in paragraph 4.b. above by December 15 in a year in which the Lease Agreement is scheduled for automatic renewal, the Lease Agreement shall terminate on December 31 of that same year.
  - d. If any there are any amendments to the Lease Agreement or this 2023 Lease Extension during the automatic renewal periods described in this paragraph 4, or should LANDLORD and TENANTS wish to renew the Lease Agreement beyond December 31, 2026, LANDLORD must take formal action at a public meeting to approve such amendment or renewal.
5. Monthly Lease Payments for 2023 shall be \$1,259.92 based on a cost per square foot of \$9.50, for a total annual amount of \$15,119. Monthly Operating Costs as Additional Rent shall be \$1,465.17 for a total annual amount of \$17,582. The basis for these amounts is attached for information purposes as Exhibit A.
6. All other terms and conditions of the Lease Agreement shall remain in full force and effect except as amended herein.

**LANDLORD:**  
EL PASO COUNTY BOARD OF HEALTH

**TENANTS:**  
CITY OF FOUNTAIN

By: \_\_\_\_\_  
James Terbush, MD, President

By: \_\_\_\_\_  
Sharon Thompson, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
County Attorney's Office

\_\_\_\_\_  
City Attorney's Office



**El Paso County, Colorado**  
**Financial Services/Budget Division**  
**Public Health South Building (5366101)**  
**Operating Costs 2023 Budget Allocation**  
**December 6, 2022**

Attachment A		6.85%	93.15%
2023 CAM Budget		<u>Ftn PD</u>	<u>Public Health</u>
Facilities/City of Fountain Utilities	17,648	1,210	16,438
Facilities/Colorado Springs Utilities	8,644	592	8,052
Security Water	2,059	141	1,918
IT/Comcast	19,270	1,321	17,950
Facilities/Janitorial	48,512	3,325	45,187
HOA (CAM)/Misc Maint	32,940	2,258	30,682
Onsite Security	127,104	8,712	118,392
Security Alarm monitoring	350	24	326
<b>Total Expenditures</b>	<b>256,527</b>	<b>17,582</b>	<b>238,945</b>
<b>Square Foot Cost</b>	<b>\$11.05</b>	<b>\$11.05</b>	<b>\$11.05</b>
<b>Annual Lease Obligation</b>	<b>220,590</b>	<b>15,119</b>	<b>205,471</b>
<b>Square Foot Cost</b>	<b>\$9.50</b>	<b>\$9.50</b>	<b>\$9.50</b>
<b>TOTAL</b>	<b>477,117</b>	<b>32,702</b>	<b>444,416</b>
<b>Total Square Foot Cost</b>	<b>\$20.55</b>	<b>\$20.55</b>	<b>\$20.55</b>

<u>ALLOCATION BY OCCUPANCY FOR CAM</u>		
	<u>Sq Ft</u>	<u>Allocation</u>
Fountain/PD	1,592	6.85%
Public Health	21,629	93.15%
		0.00%
<b>TOTAL SQUARE FOOTAGE</b>	<b>23,220</b>	<b>100.00%</b>



# Regular City Council Meeting

**Consent –7C**

ESA Audit

*January 10, 2023*

### Summary Information

Title:

**RESOLUTION NO. 23-002, A RESOLUTION APPROVING THE 2021 FINANCIAL STATEMENT AUDIT FOR THE EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

Initiator : City Clerk

Presenter: Silvia Huffman, City Clerk

Legal Review:  Yes  No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

El Paso County Emergency Services Authority has submitted the 2021 Financial Statement Audit and requires approval as specified in the Intergovernmental Agreement between El Paso County, Colorado and the City of Fountain signed June 24th, 2014, Article Five, §5.5.

Attachment: 2021 Audit

### Background Information

At their November 21st, 2022 meeting, the Emergency Services Authority Board reviewed and unanimously approved the ESA's 2021 Financial Statement Audit.

### Recommendation

N/A

### Proposed Motion



**RESOLUTION NO. 23-002**

**A RESOLUTION APPROVING THE 2021 FINANCIAL STATEMENT AUDIT FOR  
THE EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOUNTAIN,  
COLORADO:**

**Section 1.** The City Council of the City of Fountain approves the 2021 El Paso County Emergency Services Authority financial statement audit, which is attached hereto and hereby made part of this resolution as Exhibit A.

**Section 2.** The El Paso County Emergency Services Authority 2021 financial statement audit shall be deemed approved in accordance with the Intergovernmental Agreement Concerning the El Paso County Emergency Services Authority only when approved by both the Board of County Commissioners of El Paso County, Colorado and Fountain City Council.

**Section 3.** This Resolution shall be in full force and effect upon its passage and approval.

**DONE THIS** 10<sup>th</sup> day of January, 2023

CITY OF FOUNTAIN, COLORADO

By: \_\_\_\_\_  
Sharon Thompson, Mayor

ATTEST:

By: \_\_\_\_\_  
Silvia Huffman, City Clerk



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***EL PASO COUNTY EMERGENCY  
SERVICES AUTHORITY  
FINANCIAL STATEMENTS  
DECEMBER 31, 2021***

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CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS CONSULTANTS

## **Independent Auditors' Report**

Board of Directors  
El Paso County Emergency Services Authority  
Colorado Springs, Colorado

### ***Opinions***

We have audited the financial statements of the governmental activities and the major fund of El Paso County Emergency Services Authority (the Authority), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the governmental activities and the major fund of the Authority as of December 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis For Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities For The Audit Of The Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Responsibilities Of Management For The Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditors' Responsibilities For The Audit Of The Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with auditing standards generally accepted in the United States of America, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

***Required Supplemental Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages i through iv, and the budgetary comparison schedule on page 12, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*RubinBrown LLP*

September 22, 2022

EL PASO COUNTY EMERGENCY SERVICES AUTHORITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
PERIOD ENDED DECEMBER 31, 2021

**EL PASO COUNTY EMERGENCY SERVICES AUTHORITY OVERVIEW**

The El Paso County Emergency Services Authority (ESA) was established on June 24<sup>th</sup>, 2014 by an Intergovernmental Agreement (IGA) between the City of Fountain Colorado and El Paso County Colorado for the purpose of providing coordinated, quality ground emergency ambulance and other emergency medical services for the service area of the ESA for emergency and or 911 related services. It addresses the needs and concerns of citizens and visitors in the Pikes Peak Region and serves as an advisory board to the Board of County Commissioners and City Council.

During 2021, the ESA Board consisted of eight members. The members were appointed jointly by the Board of County Commissioners and City Council. The County Commissioner Representative, Elected Official Representative from Fountain, Emergency Room Physician Representatives, and fire chief representatives were not subject to term limits. All other representatives were limited to two (2), two (2) year terms of service. The Board included elected officials from El Paso County, the City of Fountain, two representatives appointed by the Pikes Peak Fire Chiefs Forum, one Emergency Room Physician recommend by Penrose Hospital, one Emergency Room Physician recommended by Memorial Hospital, one El Paso County resident who is currently employed or has previously been employed as a certified EMT or paramedic, and one representative who is a resident of El Paso County. During 2021, two El Paso County PPROEM employees were used to support the ESA, one acting in a business analyst role and the other providing formal contract administration oversight.

More information about the ESA can be found at [www.esaboard.org](http://www.esaboard.org).

**GOALS FOR 2021**

The Authority's goals were primarily focused on administration of the "911" emergency ambulance contract, researching future EMS system designs, coordination of emergency medical care standards throughout the system, and developing contingency plan.

**FINANCIAL HIGHLIGHTS**

This section of the Authority's annual financial reports presents our analysis of the Authority's financial performance during the reporting period of January 1<sup>st</sup>, 2021 ending December 31, 2021. Please read it in conjunction with the financial statements. The financial statements also include notes that explain in more detail some of the information in the financial statements.

- The Authority's starting period fund balance was \$151,054 and the ending fund balance was \$156,451.
  - The ESA Board has designated that once the board agrees that there are sufficient funds available and that operational expenses are met, that the remaining revenues received from assessments and interest may be used to fund its EMS grant program. This grant program will provide grants to Fire and Emergency Services agencies within El Paso County.
  
- During the period, the Authority's revenue was \$62,971 and expenditures were \$57,574.
  - Operating revenue, in the form of the contract administration fee collected from the ambulance contractor were at \$60,000. Assessment revenues (Fines) were \$2,902. Interest revenue was \$69. Excess assessment and interest revenues are utilized for grants once operational needs are satisfied.
  - Operating expenses were \$57,574, and there were no grants distributed in 2021.

## **REQUIRED FINANCIAL STATEMENTS**

The financial statements of the Authority report information about the Authority using accounting methods similar to those used by governmental agencies. These statements offer short and long-term financial information about its activities.

### Balance Sheet/Statement of Net Position

The Balance Sheet provides information about the assets and liabilities. It also provides the basis for computing the overall net position.

### Statement of Revenues, Expenses and Changes in Fund Balance/Statement of Activities

This statement measures the results of the Authority's operation over the past year and can be used to determine whether the Authority has successfully recovered all its costs through its fees and other charges.

## **FINANCIAL ANALYSIS OF THE AUTHORITY**

The Balance Sheet and the Statement of Revenues, Expenses and Changes in the Fund Balance reports information about the Authority's activities in a way that can help answer whether the Authority's overall financial position improved or deteriorated during the year. These two statements report the fund balance of the Authority and changes in them. The Authority's fund balance (difference between assets and liabilities) is one way to measure financial health or financial position. Over time, increases in the Authority's fund balance are one indicator that the Authority's financial health is improving. However, you will need to consider other non-financial factors such as changes in economic conditions, population growth, or changed government legislation.

As part of our analysis, we provide a summary of the Authority's Balance Sheet as presented below.

<b>Balance Sheet December 31<sup>st</sup>,</b>				
<b>Assets</b>	<b>2021</b>	<b>2020</b>	<b>\$ Variance</b>	<b>% Variance</b>
Equity in pooled cash and investments of County	\$ 208,799	\$ 205,521	\$ 3,278	2%
Assessments receivable	2,041	64	1,977	3,089%
Prepaid expenses	1,261	1,119	142	13%
<b>Total Assets</b>	<b>\$ 212,101</b>	<b>\$ 206,704</b>	<b>5,397</b>	<b>3%</b>
<b>Current Liabilities</b>				
Due to other governments	\$ 55,650	\$ 55,650	0	0%
<b>Fund Balance</b>				
Assigned	68,117	68,117	0	0%
Unassigned	88,334	82,937	5,397	7%
<b>Total Fund Balance</b>	<b>156,451</b>	<b>151,054</b>	<b>5,397</b>	<b>4%</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 212,101</b>	<b>\$ 206,704</b>	<b>5,397</b>	<b>3%</b>

During 2021, all of the Authority's funds were held by El Paso County. The County utilizes the pooled cash concept whereby cash balances of each of the entities' funds are pooled and invested. This also represents the Authority's balance in what otherwise would be called cash and cash equivalents. In addition, as revenue and expenses change month to month, the fund balance fluctuates in value.

Balance Sheet reflects the change in financial position of the fund balance, and the Statement of Revenues, Expenses and Changes in Fund Balance would provide answers as to the nature and source of these changes.



**Condensed Statement of Revenues, Expenses and Changes in Fund Balance**

<b>Revenues</b>	<b>2021</b>	<b>2020</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Total Revenues</b>	\$ 62,971	\$ 61,638	\$ 1,333	2%
<b>Expenditures</b>				
<b>Total Expenditures</b>	57,574	59,939	\$ (2,365)	(4%)
<b>Changes In Fund Balance</b>	5,397	1,699	\$ 3,698	218%
<b>Fund Balance - Beginning Of Year</b>	151,054	149,355	\$ 1,699	1%
<b>Fund Balance - End Of Year</b>	\$ 156,451	\$ 151,054	\$ 5,397	4%

**BUDGETARY HIGHLIGHTS**

Budgets are adopted on a basis consistent with generally accepted accounting principles. The Authority budgets revenue and expenditures for its fund. There are no annual appropriations. All revenues, except for interest income, are budgeted via contract amounts from the ESA's contracted ambulance service, which is currently American Medical Response of Colorado, Inc. (AMR). Budget to actual statements are included in Supplementary Information in the audited financial statements.

**CONTACT INFORMATION**

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 carolinejoy@elpasoco.com

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**EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

**GOVERNMENTAL FUND BALANCE SHEET/  
STATEMENT OF NET POSITION**

**December 31, 2021**

	<b>General Fund</b>	<b>Adjustments</b>	<b>Statement Of Net Position</b>
<b>Assets</b>			
Equity in pooled cash and investments of County	\$ 208,799	\$ —	\$ 208,799
Assessments receivable	2,041	—	2,041
Prepaid expense	1,261	—	1,261
<b>Total Assets</b>	<b>\$ 212,101</b>	<b>—</b>	<b>212,101</b>
<b>Current Liabilities</b>			
Due to other government	\$ 55,650	—	55,650
<b>Fund Balance</b>			
Assigned (Note 4)	68,117	(68,117)	—
Unassigned	88,334	(88,334)	—
<b>Total Fund Balance</b>	<b>156,451</b>	<b>(156,451)</b>	<b>—</b>
<b>Total Liabilities And Fund Balance</b>	<b>\$ 212,101</b>		
<b>Net Position</b>			
Unrestricted		156,451	156,451
<b>Total Net Position</b>		<b>\$ 156,451</b>	<b>\$ 156,451</b>

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**EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

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**STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE/STATEMENT OF ACTIVITIES  
For The Year Ended December 31, 2021**

	<b>General Fund</b>	<b>Adjustments</b>	<b>Statement Of Activities</b>
<b>Revenues</b>			
Contract fees	\$ 60,000	\$ —	\$ 60,000
Assessments	2,902	—	2,902
Interest income	69	—	69
<b>Total Revenues</b>	<b>62,971</b>	<b>—</b>	<b>62,971</b>
<b>Expenditures/Expenses</b>			
Emergency management:			
Professional contract services	55,650	—	55,650
Professional fees	132	—	132
Insurance expense	1,750	—	1,750
Office administration	42	—	42
<b>Total Expenditures/Expenses</b>	<b>57,574</b>	<b>—</b>	<b>57,574</b>
<b>Changes In Fund Balance/Net Position</b>	<b>5,397</b>	<b>—</b>	<b>5,397</b>
<b>Fund Balance/Net Position - Beginning Of Year</b>	<b>151,054</b>	<b>—</b>	<b>151,054</b>
<b>Fund Balance/Net Position - End Of Year</b>	<b>\$ 156,451</b>	<b>\$ —</b>	<b>\$ 156,451</b>

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# EL PASO COUNTY EMERGENCY SERVICES AUTHORITY

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## NOTES TO FINANCIAL STATEMENTS

December 31, 2021

### 1. Summary Of Significant Accounting Policies

The financial statements of the El Paso County Emergency Services Authority (the Authority) have been prepared in accordance with generally accepted accounting principles (GAAP), which are applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. A summary of the Authority's significant accounting policies follows:

#### Reporting Entity

The Authority was established by an intergovernmental agreement between El Paso County, Colorado (the County), and the City of Fountain, Colorado, on April 1, 2014, which was amended on June 24, 2014. The Authority is governed by a 12-member volunteer Board of Directors (the Board) made up of representatives from the El Paso County Board of County Commissioners (BoCC), the Fountain City Council, as well as representatives from the Pikes Peak Fire Chief's Forum, Memorial and Penrose Hospitals and other related professionals and citizens of the community. The Fire Chief's Forum appointees are subject to approval by BoCC and the Fountain City Council.

The Authority was established for the purpose of ensuring a coordinated, effective and efficient emergency management system, including the provision of ground emergency ambulance services through a contract effective April 1, 2014.

In evaluating the Authority as a reporting entity, management has addressed all potential component units (traditionally separate reporting entities) for which the Authority may be financially accountable and, as such, should be included within the Authority's financial statements. The Authority is financially accountable if it appoints a voting majority of the organization's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Authority. Additionally, the Authority is required to consider other organizations for which the nature and significance of their relationship with the Authority are such that exclusion would cause the reporting entity's financial statements to be misleading.

The Authority is not financially accountable for any other organization, nor is it a component unit of any other primary governmental organization.

## **EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

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### Notes To Financial Statements (*Continued*)

The financial statements of the Authority consist only of the funds of the Authority. There are no legally separate organizations for which the members of the Board are financially accountable, or for which the nature and significance of their relationships with the Authority are such that the exclusion of the financial data would cause the Authority's financial statements to be misleading or incomplete.

#### **Government-Wide And Fund Financial Statements**

The government-wide financial statements (i.e., statement of net position and statement of activities) report information on all of the activities of the Authority. The statement of activities demonstrates the degree to which the direct expenses of a given function or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or program requirement for the emergency management function of the Authority. Program revenues include contract fees and assessments related to the operation of the emergency management function of the Authority.

Major individual governmental funds are reported in separate columns in the fund financial statements.

#### **Measurement Focus, Basis Of Accounting And Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned, and expenses are recognized at the time the liability is incurred.

The governmental fund financial statements are reported using the current financial resources measurement focus and accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter (within 60 days) to be used to pay liabilities of the current period.

The Authority presents the following major governmental fund:

The General Fund is the primary operating fund. It accounts for all general operating financial resources of the Authority. There are no resources required to be accounted for in another fund.

## EL PASO COUNTY EMERGENCY SERVICES AUTHORITY

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### Notes To Financial Statements (*Continued*)

#### **Budgets**

Budgets are adopted on a basis consistent with GAAP. The Authority budgets revenues and expenditures for its fund. There are no annual appropriations. All revenues, except for interest income, are budgeted via contract amounts from American Medical Response of Colorado, Inc. (AMR).

#### **Equity In Pooled Cash And Investments**

The County uses the pooled cash concept, whereby cash balances of the County's funds are pooled and invested by the El Paso County Treasurer. The Authority's balances of such funds are disclosed under the heading, "equity in pooled cash and investments of County." This also represents the Authority's balance in what otherwise would be called cash and cash equivalents. The County pays the Authority interest on amounts held on behalf of the Authority. All of the County's funds are properly insured or collateralized by the respective institutions it banks with, and therefore the Authority's balances held by the County are similarly insured or collateralized.

For the year ended December 31, 2021, interest income earned on the deposits with the County was \$69.

#### **Capital Assets**

The Authority capitalizes all expenditures for real and personal property with a cost in excess of \$5,000 and a useful life of more than 1 year. Purchases of real and personal property are recorded at cost, and donated items are recorded at acquisition value upon the date of donation. Depreciation is calculated on the straight-line method over the estimated useful lives of the assets, ranging from 3 to 40 years. The Authority does not have any capital assets at December 31, 2021.

#### **Net Position And Fund Balance**

Governmental accounting standards require the classification of net position into three components: net investment in capital assets, restricted and unrestricted. These classifications are defined as follows:

- *Net Investment In Capital Assets* - This component of net position consists of capital assets net of accumulated depreciation.
- *Restricted* - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors, grantors, contributors or laws or regulations of other governments or constraints imposed through constitutional provisions or enabling legislation.

## EL PASO COUNTY EMERGENCY SERVICES AUTHORITY

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### Notes To Financial Statements (*Continued*)

- *Unrestricted* - This is the component of net position that does not meet the definition of “restricted” or “net investment in capital assets.”

The Authority follows GASB 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. A formal policy was not adopted defining fund balance classifications. In the fund financial statements, governmental funds report the following classifications of fund balance:

- *Nonspendable* - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact
- *Restricted* - includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation
- *Committed* - includes amounts that can only be used for specific purposes. Committed fund balance is reported pursuant to resolutions passed by the Board, the Authority’s highest level of decision-making authority. Committed fund balance may be modified or rescinded only through resolutions approved by the Board.
- *Assigned* - includes amounts intended for a specific purpose, but do not meet the definition of restricted or committed fund balance. The Board is authorized to assign fund balances.
- *Unassigned* - includes amounts that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Authority considers restricted funds to have been spent first. Although not included in a formal policy, the Authority considers decreases to fund balance to first reduce committed, then assigned and finally unassigned fund balances.

## **EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

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### Notes To Financial Statements (*Continued*)

#### **Management Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## **2. Stewardship, Compliance And Accountability**

#### **American Medical Response Of Colorado, Inc. Contract - AMR**

The Authority contracted on June 24, 2014 with AMR for exclusive rights to provide ground emergency ambulance services within the Authority's service area. The terms of the contract are effective July 1, 2014 through December 31, 2019, and was renewed during 2019 to extend the term through December 31, 2020, and subsequently amended in 2020 through December 31, 2025. The contract is renewable for 5 annual renewal periods after the initial period through 2020, for a period not to exceed 10 years. AMR shall reimburse the Authority \$60,000 annually for contract administration and oversight. Administrative fees were to be negotiated on an annual basis with AMR. Assessments are remitted to the Authority for any contract deficiencies.

For the year ended December 31, 2021, \$60,000 was reimbursed to the Authority for contract administration and oversight. The Authority also collected assessments on a monthly basis from AMR for contract deficiencies. For the year ended December 31, 2021, such assessments totaled \$2,902.

## **3. Related Party Transactions**

The County provides financial services and employs the Authority Administrator to administer the ambulance contract. There is no formal contract between the Authority and the County for these services. The total amount recognized as expense in the current year for the contract, which is also due and payable to the County as of December 31, 2021, was \$55,650.



## **EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

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### Notes To Financial Statements (*Continued*)

#### **4. Fund Balance**

Funds received as penalties or assessments from AMR are used to provide funding for approved emergency medical services needs to participating agencies. Other nonsignatory agencies providing emergency medical services within the County can apply for funds; however, signatory agencies have first priority. The Board assigned \$11,575 at December 31, 2021 as grant funds. The Board also assigned \$56,542 at December 31, 2021 set aside as proposal funds.

#### **5. Risk Of Loss**

The Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries and natural disasters. The Authority carries commercial insurance for all risks of loss, including directors and officers and general liability policies. The Authority retains no risk of loss. There have been no settled claims that have exceeded commercial insurance coverage in the past nine months. There have been no significant reductions in insurance coverage.

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**Required Supplementary Information**

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**EL PASO COUNTY EMERGENCY SERVICES AUTHORITY**

**SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - BUDGET TO ACTUAL -  
GENERAL FUND**

**For The Year Ended December 31, 2021**

	<b>Original And Final Budget</b>	<b>Actual</b>	<b>Variance - Favorable (Unfavorable)</b>
<b>Revenues</b>			
Contract fees	\$ 60,000	\$ 60,000	\$ —
Assessments	1,800	2,902	1,102
Interest income	1,800	69	(1,731)
<b>Total Revenues</b>	<b>63,600</b>	<b>62,971</b>	<b>(629)</b>
<b>Expenditures</b>			
Professional contract services	55,650	55,650	—
Professional fees	—	132	(132)
Insurance expense	1,800	1,750	50
Office administration	500	42	458
Information services	250	—	250
Capital replacement/improvement	1,000	—	1,000
Contract research/evaluation	2,000	—	2,000
Grants	2,400	—	2,400
<b>Total Expenditures</b>	<b>63,600</b>	<b>57,574</b>	<b>6,026</b>
<b>Changes In Fund Balance</b>	<b>\$ —</b>	<b>5,397</b>	<b>\$ 5,397</b>
<b>Fund Balance - Beginning Of Year</b>		<u>151,054</u>	
<b>Fund Balance - End Of Year</b>		<u>\$ 156,451</u>	

Notes:

The basis of budgeting is the same as GAAP.

This schedule is presented on a GAAP basis.



# Regular City Council Meeting

**Consent –7D**

Posting Locations

*January 10, 2023*

### Summary Information

Title:

**DESIGNATION OF THE OFFICIAL POSTING LOCATIONS FOR NOTICE OF PUBLIC MEETINGS 2023**

Initiator : City Clerk

Presenter: City Clerk Huffman

Legal Review:  Yes  No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

In accordance with State Statutes, the official posting locations for notice of public meetings shall be designated annually at the local public body’s first regular meeting of each calendar year. Additionally, Section 2.10(b) Notice of Meetings, of the City Charter states in part, “Any notice to be posted shall be placed in or on not less than three public buildings within the City.”

### Background Information

These locations are currently the City Municipal Complex, the Fountain Post Office and Public Safety Facility. Staff recommends the locations remain the same.

Notice of public meetings are also placed on the City’s web-site, although this is not considered an official posting location.

### Recommendation

Approve the official posting locations for notice of public meetings at the aforementioned locations.

### Proposed Motion



# Regular City Council Meeting

## New Business –9A

Items removed from Consent Agenda

January 10, 2023

### Summary Information

Title:

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Initiator: City Clerk

Presenter: City Clerk

Legal Review:  Yes  No

Council Action

Council Information

Report to Council

Summary Overview and List of Attachments:

Any Items removed from the Consent agenda for further discussion shall be heard under this item

Previous Action by City Council:

Attachment:

### Background Information

Strategic Plan Priority (if applicable):

- Facilitate responsible development, building reasonable capacity to meet future community needs.
- Diversify city financial resources and invest.
- Provide reliable access to public safety services.
- Improve the quality and availability of parks and recreation opportunities

### Recommendation

Staff recommendations

### Proposed Motion

"I move to approve"